

The Milan Township Board of Trustees met for a regularly scheduled meeting on Wednesday, December 16, 2020 at 7:00 p.m. in the Trustees' Room of the Milan Township Hall. Trustee Chair, Mr. Nickoli, called the meeting to order with all rising to recite the Pledge of Allegiance.

Roll Call by F.O. Zachary Rospert: Mr. Frederick-present, Mr. Nickoli-present, and Mr. Shover-present.

Others Present: Maintenance Supervisor Matt Hudson, Fiscal Officer Zachary Rospert, Admin. Shelley Knallay, and Zoning Inspector Pat Landoll were present. Also present was Perkins Township resident Don Kreidler. Fire Chief Brian Rospert was absent as he was attending the regularly scheduled meeting for the Village of Milan.

Expenses: Mr. Shover motioned to pay the bills. Mr. Frederick seconded. Motion carried unanimously.

Minutes: Mr. Frederick motioned to approve minutes from Trustee Meeting on December 2, 2020. Mr. Nickoli seconded. Motion carried unanimously.

GENERAL ISSUES

No General Issues at this time

FIRE REPORT

2020 MTFD Training: Chief Rospert was absent. Mr. Frederick clarified that Chief Rospert is expected to provide the names of any firefighters who did not complete adequate training hours for 2020. These particular firefighters will be given formal notice of their shortfall and a few months to catch up using online training opportunities.

Volunteer Fire Fighters' Dependents' Fund Board: On behalf of Chief Rospert, F.O. Rospert recommended January 18, 2021 at 7:00p be set for the Volunteer Fire Fighters' Dependents' Fund Board annual meeting. All Trustees agreed to this date.

MAINTENANCE

Completed & Upcoming Tasks: Mr. Hudson noted that plow lights were ordered, the locks for Fire Station #1 were fixed, and the shop is cleaned with a completed tool inventory list. He plans clean outside of shop and order two hundred tons of salt in January for \$44.20 per ton which is lower than the price in 2020 for \$80.37 per ton. Mr. Hudson provided a list of tools needed at the shop; after review, Mr. Frederick motioned \$1,100 in tool allowance. Mr. Shover seconded. Motion carried unanimously.

ZONING

Zoning Updates: Mr. Landoll shared he will be providing a violation notice to the camper parked on Wikel Road after the holidays as a campers are not permitted as a primarily residence in the Township. He is also in communication with representatives of the Quality Inn, located at the NE corner of US250 and Mason Road, which recently started an unapproved U-Haul rental business in the parking lot and also plans to operate storage business on the same parcel. Mr. Landoll advised the owner to file a permit application and follow all steps with the ZBA to request any variances which may be needed.

Zoning Application: Mr. Landoll shared an updated Zoning application with the Trustees, seeking recommendations and feedback. The trustees requested a summary of zoning department expenses and revenues before considering any changes in zoning application fees.

OLD BUSINESS

CARES Act: Mr. Frederick announced a Special Meeting on Wednesday, December 30th, 2020 at 1:00p for the stated purpose of reviewing progress of CARES Act projects and to confirm compliance with all required paperwork including payments to various suppliers and contractors.

Mr. Frederick motioned approval of a change order to have Wilkes Plumbing and Heating, Inc. upgrade the Town Hall HVAC project to install several programmable thermostats at an additional cost of \$1,000. These new stats will be “hands-free” controllable using the new WI-FI network installed throughout the Town Hall. This additional work is being done in response to the COVID-19 pandemic and will be paid using CARES Act funds. Mr. Nickoli seconded. Motion carried unanimously.

Mr. Frederick motioned approval of a \$4,850 quote from Heartland Mechanical as being the lowest and best bid for HVAC upgrades in the Township offices to include a new fresh air intake, new UV light cleansing filters, and a programmable thermostat. This work is being done in response to the COVID-19 pandemic and will be paid using CARES Act funds. Mr. Nickoli seconded. Motion carried unanimously.

Mr. Frederick motioned approval to spend up to \$3,000 for the installation of hands-free drying solutions for Edison Park, Public Square Comfort Station, Town Hall, both Fire Stations, and the Township Office. This work is being done in response to the COVID-19 pandemic and will be paid using CARES Act funds. Mr. Shover seconded. Motion carried unanimously.

Renaming Old US250:

RESOLUTION #2020-20 CHANGING NAME OF OLD US 250 TO LINDECAMP ROAD

The Milan Township Board of Trustees, Erie County, Ohio met in an open public meeting on December 16, 2020 with trustees Daniel Frederick, Gerald Nickoli, and Michael Shover present.

Trustee Frederick moved the adoption of the following Resolution:

WHEREAS, Section 5541.04 of the Ohio Revised Code describes the statutory process for Changing the Name of a Road, and

WHEREAS, there exists a Milan Township road currently known as Old US 250, which is a dead end road with a total length of approximately 655 feet or 0.12 mile, and

WHEREAS, this current road name is not recognized by the US Post Office or popular GPS navigation systems such as Google Maps which contributes to an inconvenient and potentially dangerous inability to properly locate house addresses and determine accurate directions, and

WHEREAS, Charles J. Lindecamp has lived in the same residence on this road since 1946 and has served as an admired and very influential community leader in Milan for over 74 years, and

WHEREAS, the person identified above, owning a lot in the unincorporated area of Erie County praying that the name of a township road in the immediate vicinity of such lot be changed, and

WHEREAS, the Milan Township Trustees recommend that there is good cause for such change of name, that it will not be detrimental to the general interest, and will provide substantial benefit to public health, safety and general welfare of the township, and

WHEREAS, the Milan Township Trustees have determined that all deliberations and formal action relative to the adoption of this resolution were taken in meetings open to the public in full compliance with applicable legal requirements including ORC Section 121.22,
NOW THEREFORE BE IT RESOLVED THAT the Board of Trustees of Milan Township hereby petitions the Board of Erie County Commissioners to change the name of a township road currently known as Old US 250 to Lindecamp Road.

Trustee Shover seconded the motion to adopt the Resolution. Upon roll call, the vote was as follows: Frederick-Yes, Shover-Yes, Nickoli-Yes
Resolution #2020-20 was adopted by a unanimous vote on December 16, 2020.

Kelley Road Semi Issue: Mr. Nickoli plans to arrange another meeting with Erie County Engineer, Sheriff Sigsworth, and all Trustees to discuss flashing lights to aid in resolving the semi issue on Kelley Road.

NEW BUSINESS

Township Roads: Mr. Shover handed out an initial draft of a Milan Township Road Maintenance Plan including all roads, work needed, work recently completed, and cost estimates for future work as provided by Erie County Engineer. With Mr. Hudson’s input, the trustees will finalize this Plan to fully describe anticipated road maintenance projects over the next couple of years.

Ohio Township Association (OTA) Conference: Mr. Frederick motioned approval to pay \$65 registration fees for the trustees along with Mr. Hudson, Mr. Landoll, and Mrs. Knallay to allow online access to educational opportunities being provided as part of the 2021 OTA Winter Conference. Mr. Shover seconded. Motion carried unanimously.

FINANCIAL

2021 Budget: F.O. Rospert provided the 2021 Temporary Budget to the Trustees for review. Mr. Frederick motioned and Mr. Nickoli seconded approval. Motion carried unanimously.

Reallocation of Funds:Mr. Frederick motioned approval of F.O. recommendation to reallocate 2020 funds as presented below. Mr. Shover seconded. Motion carried unanimously.

From:		
1000-110-131-0000	Salary – Administrator	\$350
2193-110-211-0000	OPERS	\$250
To:		
1000-110-111-0000	Salaries – Trustees	\$200
1000-110-121-0000	Salary – Township Fiscal Officer	\$150
2193-110-111-0000	Salaries – Trustees	\$100
2193-110-121-0000	Salary – Township Fiscal Officer	\$150

CD Terms: F.O. Rospert explained long-term Certificate of Deposits with UBS do not have depository agreements with individual bands, but that our investments in each do not exceed the FDIC Insured limit, currently at \$250,000, nor do they exceed a 5-year term. Mr. Frederick motioned to agree to the following investments, as of December 16, 2020: CitiBank, Goldman Sachs, Comenity Bank, Capital One,

Wells Fargo, Morgan Stanley, and Ally Bank. Mr. Shover seconded the motion. Motion carried unanimously.

Organizational Meeting: F.O. Rospert recommended the 2021 Organizational Meeting to be January 6th at 7:00p prior to the regularly scheduled Trustee Meeting. Mr. Frederick motioned approval and Mr. Nickoli seconded the recommendation. Motion carried unanimously.

With no further business, Mr. Nickoli declared the meeting adjourned at 8:10p.

Gerald Nickoli, Chairman

Zachary Rospert, Fiscal Officer