

The Milan Township Board of Trustees met for a regularly scheduled meeting on Wednesday, November 4, 2020 at 7:00 p.m. in the Trustees' Room of the Milan Township Hall. Trustee Chair, Mr. Nickoli called the meeting to order, all rising to recite the Pledge of Allegiance.

Roll Call by F.O. Rospert: Mr. Shover-present, Mr. Frederick-present, and Mr. Nickoli-present.

Others Present: F.O. Zachary Rospert, Maintenance Supervisor Matt Hudson, Admin. Shelley Knallay, Fire Chief Brian Rospert, and Zoning Inspector Pat Landoll were present. Also present was Sandusky resident Don Kreidler.

Expenses: Mr. Shover motioned to approve Electronic Payments 217-229 and Warrants #20188-20233 in the amount of \$26,839.01; warrant #20178 to Erie County Engineer for \$26,390.65 held from the October 21, 2020 meeting is still on hold pending further investigation. Mr. Frederick seconded. Motion carried unanimously.

Minutes: Mr. Frederick motioned to approve Trustee Meeting October 21, 2020 minutes. Mr. Shover seconded. Motion carried unanimously.

#### GENERAL ISSUES

No General Issues at this time

#### FIRE REPORT

Updates: Chief Rospert informed all that the MTFD completed 10 runs in Oct, including aid in Margaretta which lasted 6+ hours. He also noted that 20 MSA air bottles that were ordered are in service. Chief Rospert and F.O. Rospert will be working together to complete the FEMA Grant for the 20 MSA air bottles, 12 MSA SCBA bottles, and 25 masks.

Upcoming Events: The MTFD will be assisting with the Holly Run on Saturday, November 14<sup>th</sup>, 2020.

Lawrence "Smitty" Smith: The MTFD along with other local fire departments will be conducting a full Fire Funeral in honor of Smitty, who worked for the Village of Milan for over 40 years, serving as street superintendent, zoning inspector, and as a member of the Milan Township Fire Department for 38 years.

#### MAINTENANCE

GovDeals: Mr. Hudson noted the crack sealing machine sold for \$4,550. All other items are on GovDeals and he plans to wait until spring to sell picnic tables.

Completed & Upcoming Tasks: Mr. Hudson informed all that the Town Square bathrooms have been painted, the sump pump under the Town Hall elevator has been replaced, and the Fire Departments were cleaned for Election Day. Upcoming tasks include closing Edison Park, fixing tracks on Town Hall wheelchair ramp, and completing a tool inventory at the Township building.

#### ZONING

Cell Tower Update: Mr. Landoll informed all that former Z.I. Colleen Arthur had approved the cell tower on SR113 and McIntyre in 2019; therefore, the driveway permit was sent out this week as requested.

#### OLD BUSINESS

CARES Act: Mr. Frederick shared a quote provided by R.J. Beck to complete the installation of a door in the Town Hall and Fire Station; however, the Trustees agreed to continue with Accurate as the quote detail appeared sufficient and the quote was lower. Mr. Frederick then noted that while the elevator at the Town Hall was fixed, the phones are now not working. Frontier will be coming to check equipment. Mr. Frederick motioned and Mr. Shover seconded to allow R.J. Beck and/or Frontier to service a new phone line from the Frontier electrical box to the elevator equipment line, if needed. Motion passed unanimously.

River & Berlin Rd. Intersection: Mr. Frederick passed out all four drawing options provided by Tim Llyold, PE and Matt Rogers, PE from the Erie County Engineer's office for Trustees to review in order to determine next steps for the project.

Bridge Project: Due to a delay in receiving lumber for the Berlin bridge repair, the Trustees plan to order steel for the project in order to complete prior to the November 25<sup>th</sup> deadline.

Edison Ridge Lighting: F.O. Rospert will review emails and next steps to ensure the lighting project is completed with all new poles and lights at Edison Ridge.

#### NEW BUSINESS

No New Business at this time

#### FINANCIAL

Financial Update: Trustees reviewed and approved the monthly reconciliation provided by F.O. Rospert.

2021 Budget: F.O. Rospert informed all he will be completing the Preliminary 2021 Budget which will be delivered at 7:00p prior to the start of the normally scheduled Trustee Meeting on December 2, 2020.

With no further business, Mr. Nickoli declared the meeting adjourned at 8:17p.

---

Gerald Nickoli, Chairman

---

Zachary Rospert, Fiscal Officer