

The Milan Township Board of Trustees met for a regularly scheduled meeting on Wednesday, August 19, 2020 at 7:00 p.m. in the Trustees' Room of the Milan Township Hall. The Board of Trustees Chairman Mr. Nickoli called the meeting to order, all rising to recite the Pledge of Allegiance.

Roll Call by Mr. Rospert: Mr. Shover-present, Mr. Nickoli-present, and Mr. Frederick, present

Others Present: Maintenance Supervisor Matt Hudson, F.O. Zachary Rospert, and Admin. Shelley Knallay. Also present was Sandusky resident, Don Kreidler. Fire Chief Brian Rospert and Zoning Inspector Pat Landoll were absent from the meeting.

Expenses: Mr. Shover motioned to approve Electronic Payments 159-165 & Warrants 20008-20022 in the amount of \$34,809.54. Mr. Frederick seconded. Motion carried unanimously.

Minutes: Mr. Frederick moved to approve Aug 5<sup>th</sup>, 2020 minutes. Mr. Shover seconded. Motion carried unanimously.

#### GENERAL ISSUES

No General Issues at this time

#### FIRE REPORT

No Fire Report at this time

#### MAINTENANCE

Completed Work: Mr. Hudson noted Erie Blacktop has started to chip seal Old Mudbrook and the roads crew has started painting Edison Park.

Oak Street: Mr. Hudson shared Erie Blacktop's quote to chip seal Oak Street; however, due to the size and low traffic of the road, the trustees concluded to lay stone over the road.

Flood Drain: Mr. Hudson noted a flood drain issue on River Road. He will be calling Erie Blacktop to understand the reason as the drain issue started shortly after the company completed paving. Upon response, it is likely the roads crew will rent equipment to fix the issue.

River Road: Mr. Hudson received a quote from the County for onyx on all of River Road at \$56,588. The trustees have requested information on how Jeffries will be handled prior to making decisions on River Road as Jeffries had onyx first and would like to gage maintenance costs.

Guard Rail Replacement: Mr. Shover provided quote from Matt Rogers from Erie County Engineer's Office for both guard rail replacements on Seminary and one on McIntyre. Upon review of the quote, Mr. Nickoli motioned Mr. Rospert to apply with Mr. Nickoli to be the CEO on the OPW application which needs completed by Sept 11, 2020. Mr. Shover seconded. Motion carried unanimously.

#### **RESOLUTION #2020-12**

#### **RESOLUTION OF THE BOARD OF TOWNSHIP TRUSTEES OF MILAN TOWNSHIP, ERIE COUNTY, OHIO, FOR THE PURPOSE OF AUTHORIZING THE TOWNSHIP FISCAL OFFICER TO SUBMIT AN APPLICATION TO THE OHIO PUBLIC WORKS COMMISSION AND TO EXECUTE CONTRACTS AS REQUIRED FOR THE SEMINARY ROAD GUARDRAIL PROJECT PROPOSED BY THE ERIE COUNTY ENGINEER.**

The Milan Township Board of Trustees met in an open public meeting on August 19, 2020 with trustees Gerald Nickoli, Mike Shover and Daniel Frederick present. Trustee Frederick moved the adoption of the following resolution:

Mr. Nickoli moved to appoint the Authorize the Fiscal Officer to submit the Ohio Public Works Commission application and execute necessary contracts.

**WHEREAS**, Milan Township is seeking to improve the infrastructure on Seminary Road; and

**WHEREAS**, in an effort to fund the improvement project, Milan Township intends to apply for the Ohio Public Works Commission Grant.

**NOW, THEREFORE BE IT RESOLVED**, That the Milan Township Board of Trustees do hereby authorize the Township Fiscal Officer to submit the Ohio Public Works Commission application, and to execute necessary contracts associated with the project.

Mr. Shover seconded the motion. The Fiscal Officer called the roll resulting as follows: Mr. Nickoli, aye; and Mr. Shover, aye; Mr. Frederick, aye. The motion carried.

Resolution #2020-12 was adopted by a unanimous vote on August 19, 2020 and effective immediately.

ZONING

Mrs. Knallay informed Trustees of zoning update on behalf of Zoning Inspector.

Upcoming ZBA Hearing: Mr. Landoll informed all of an upcoming ZBA meeting on Tuesday, August 25<sup>th</sup> regarding Christopher Jordan’s replacement of existing accessory structure not meeting setback requirements.

Dave’s Food Mart: Mr. Landoll received a call from owner, Joe Fisher, requesting modifications to the approved site plan due to a recent accident at location. Mr. Landoll will be bringing up request/concerns at the aforementioned ZBA meeting.

Trash Concern: Mr. Landoll informed Don and Phyllis Nickles their trash concern is at a residence that was recently sold at a sheriff’s sale which will hopefully improve with the new owners.

Upcoming Work: Mr. Landoll will be installing a drop box in the Township Building by the end of the month. Mr. Landoll and Mrs. Knallay will be working to establish a new zoning fee schedule and an updated zoning application prior to the next meeting. They will then begin working with Mr. Muthig on updating the Resolution.

OLD BUSINESS

CARES Act: Mr. Frederick is waiting quote for automatic flushing toilets for the public and pavilion bathrooms. The Trustees approved \$300 of funds to be used to set up call forwarding services for Mrs. Knallay in the event working from home is needed due to COVID restrictions.

River & Berlin Rd. Project: All Trustees will be meeting with Tim Lloyd next week to further discuss plans for the intersection.

Township EMS Services: Mr. Shover noted he is waiting a legal opinion from North Coast EMS to understand next steps.

LED Street Lighting: Mr. Rospert is still waiting quote to have lights and pole replaced in Twin Oaks and Edison Ridge. He shared the surplus in the Lighting District Fund for Edison Ridge as the development has been paying assessment fees for a longer period of time. Dan Frederick motioned to have the three districts in Twin Oaks continue to pay assessment fees for Lighting District Fund while discontinuing assessment fees in Edison Ridge. Mr. Shover seconded. Motion carried unanimously.

**RESOLUTION 2020-13**

**A RESOLUTION TO CERTIFY SPECIAL ASSESSMENT IN THE AMOUNT OF \$175.00 PER PARCEL FOR TWIN OAKS SUBDIVISION, PHASE I FOR THE PURPOSE OF STREET LIGHTING FOR 2021. Marking year 2 of the light replacement increase.**

The Milan Township Board of Trustees of Erie County, Ohio, met in regular session this the Nineteenth day of August, Two Thousand Twenty, at the Milan Township Hall located on the Village Square, Milan, Erie County, Ohio with the following members being present: Mr. Daniel Frederick, Mr. Gerald Nickoli and Mr. Mike Shover.

Mr. Frederick moved to certify the following special tax assessment for one year to pay for all the cost of street lighting improvement in the Twin Oaks Subdivision, Phase I  
Mr. Shover seconded the motion. The Fiscal Officer called the roll resulting as follows: Mr. Frederick, aye; Mr. Shover, aye; Mr. Nickoli, aye. The motion carried.

**RESOLUTION 2020-13 approved August 19, 2020.**

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**RESOLUTION 2020-14**

**A RESOLUTION TO CERTIFY SPECIAL ASSESSMENT IN THE AMOUNT OF \$175.00 PER PARCEL FOR TWIN OAKS SUBDIVISION, PHASE II FOR THE PURPOSE OF STREET LIGHTING FOR 2021. Marking year 2 of the light replacement increase.**

The Milan Township Board of Trustees of Erie County, Ohio, met in regular session this the Nineteenth day of August, Two Thousand Twenty, at the Milan Township Hall located on the Village Square, Milan, Erie County, Ohio with the following members being present: Mr. Daniel Frederick, Mr. Gerald Nickoli and Mr. Mike Shover.

Mr. Frederick moved to certify the following special tax assessment for one year to pay for all the cost of street lighting improvement in Twin Oaks Subdivision Phase II.

Mr. Shover seconded the motion. The Fiscal Officer called the roll resulting as follows: Mr. Frederick, aye; Mr. Shover, aye; Mr. Nickoli, aye. The motion carried.

**RESOLUTION 2020-14 approved August 19, 2020.**

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**RESOLUTION 2020-15**

**A RESOLUTION TO CERTIFY SPECIAL ASSESSMENT IN THE AMOUNT OF \$175.00 PER PARCEL FOR TWIN OAKS SUBDIVISION, PHASE IV FOR THE PURPOSE OF STREET LIGHTING FOR 2021. Marking year 2 of the light replacement increase.**

The Milan Township Board of Trustees of Erie County, Ohio, met in regular session this the Nineteenth day of August, Two Thousand Twenty, at the Milan Township Hall located on the Village Square, Milan, Erie County, Ohio with the following members being present: Mr. Daniel Frederick, Mr. Gerald Nickoli and Mr. Mike Shover.

Mr. Frederick moved to certify the following special tax assessment for one year to pay for all the cost of street lighting improvement in Twin Oaks Subdivision Phase IV.

Mr. Shover seconded the motion. The Fiscal Officer called the roll resulting as follows: Mr. Frederick, aye; Mr. Shover, aye; Mr. Nickoli, aye. The motion carried.

**RESOLUTION 2020-15 approved August 19, 2020.**

#### NEW BUSINESS

Office Hours Adjustment: Due to COVID uncertainty, Mrs. Knallay requested to have office hours changed to two longer days vs. three shorter days. New offices hours of 11:30a-3:30p on Wednesdays and Thursdays was approved by all Trustees.

#### FINANCIAL

Otarma Insurance: Mr. Rospert will work with Otarma to have the 2012 Sutphen updated to the replacement cost vs. the stated cost in the Township insurance policy.

Financial: Mr. Rospert presented the following Then and Now Certificate. Mr. Shover motioned approval and Mr. Frederick seconded. Motioned carried unanimously.

- #56-2020 \$3,420 to Weilnau Mowing

With no further business, Mr. Nickoli declared the meeting adjourned at 8:39p.

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Gerald Nickoli, Chairman

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Zachary Rospert, Fiscal Officer