

The Milan Township Board of Trustees met for a regularly scheduled meeting on Wednesday, August 5, 2020 at 7:00 p.m. in the Trustees' Room of the Milan Township Hall. Board of Trustees Chairman Mr. Nickoli called the meeting to order with all rising to recite the Pledge of Allegiance.

Roll Call by Mr. Rospert: Mr. Shover-present, Mr. Nickoli-present, and Mr. Frederick, attended via conference call due to COVID travel advisory self-quarantine.

Others Present: Maintenance Supervisor Matt Hudson, Z.I. Pat Landoll, F.O. Zachary Rospert, Admin. Shelley Knallay, and Fire Chief Brian Rospert. Also present was Sandusky resident, Don Kreidler.

Expenses: Mr. Frederick motioned to approve Electronic Payments 146-157 & Warrants 19957-20007 in the amount of \$48,596.60. Additionally, the Warrant 19936 in the amount of \$13,000 to the Erie County Engineer which was held from payment at the August 1st, 2020 Trustee Meeting was approved and paid. Mr. Shover seconded. Motion carried unanimously.

Minutes: Mr. Frederick moved to approve July 15th, 2020 minutes. Mr. Shover seconded. Motion carried unanimously.

GENERAL ISSUES

No General Issues at this time

FIRE REPORT

Annual Chicken BBQ: The Annual Chicken BBQ is still in progress, set to occur Sunday, September 6th from 11a-3p with pick-up and delivery only. All firefighters will be adhering to Covid-19 guidelines.

MTFD Prospects: Mr. Rospert shared the MTFD interviewed two candidates: Riley Rospert (Chief's son) and Connor Romell. Both are recent Edison graduates, planning to attend BGSU Firelands in the fall with Riley looking to go into law enforcement. Chief Rospert recommends the hiring of both candidates. Mr. Frederick motioned to hire both candidates. Mr. Shover seconded. Motion carried unanimously.

MTFD Staff Changes: Mr. Rospert shared resignation letters of Autumn Ortiz and Patrick Galloway, ending their service with MTFD. Mr. Frederick motioned to accept their resignation letters. Mr. Shover seconded. Motion carried unanimously.

MTFD Staff Update: Mr. Rospert explained MTFD staffing will be 37 once the two aforementioned candidates are hired, which is above the desired staff of 35; however, one firefighter will be on leave for medical reasons and one will either take a leave of absence or submit a resignation due to personal endeavors, limiting his ability to serve on the department. All trustees agreed hiring the two recent prospects is in the best interest of the department.

MAINTENANCE

Completed Work: Mr. Hudson shared that Tom Weilnau completed mowing plus some additional desired work; therefore, his bill may be higher than originally approved.

Guard Rail Replacement: Mr. Shover noted Traffic Counts were taken at both Seminary Road hills, along with McIntyre Road. Erie County is putting together guardrail project estimations for all three locations.

River Road: Mr. Hudson is still waiting to see if River Road can be added to the County's onyx repair program which is currently underway.

Gov Deals & Mower Sale: Mr. Hudson shared the John Deere sold for \$3,025 and he has completed training with GovDeals to allow the Township to sell more items in the future.

ZONING

Dave's Food Mart: Mr. Landoll, Mr. Nickoli, and Mr. Shover met with owner Joe Fischer (in lieu of letter per last meeting) and the owner confirmed his work was finish on the parking lot. Mr. Landoll explained the violation of the 2019 approved permit. The owner agreed to begin work to correct issue and put up cones in the meantime. Mr. Landoll will follow up with an email prior to the next meeting.

Trash Concern: Mr. Nickoli advised Mr. Landoll to check into complaint received by Donald Nickels regarding trash at his apartment complex.

ZBA Hearing: Mr. Landoll shared the ZBA members approved a pool safety cover in lieu of a fence at the August 4th hearing and the board members were looking to have the safety covers included in the Resolution. Since the variance hearing was for a resident with a hardship of large proximity to neighbors, the board request was denied as not all Township residents have adequate property/clearance to justify the lack of fence for safety measures.

Upcoming ZBA Hearing: There will be an upcoming ZBA hearing on Tuesday, August 25th at 8:00p for Christopher Jordan regarding an accessory structure.

OLD BUSINESS

CARES Act: Mr. Frederick is waiting quote for automatic flushing toilets for the public and pavilion bathrooms. Mrs. Knallay requested the ability to set up call forwarding and install a drop box in building should she have the need to work from home due to COVID; Mr. Rospert and Mr. Landoll are looking into costs for the requests.

Berlin St. Bridge Design: Mr. Frederick sent the bridge plan to the Engineer's office for approval.

Town Hall Rentals: Due to COVID, the Trustees have concluded to forego all Town Hall rentals (including weddings) for the remainder of 2020 as the Health Department has limited gatherings to 10 people. However, due to Health Department's Pete Schade approving request for Village of Milan meetings up to 30 people, Dan Frederick motioned to approve the Melon Festival Queen's Contest for Sunday, September 6th as it a unique, annual event for the town. Mr. Nickoli seconded. Mr. Shover reluctantly agreed to allow the Contest but noted he is not in agreement with the inconsistency with the scheduling parameters for Town Hall events. Motion carried unanimously.

NEW BUSINESS

River & Berlin Rd. Project: Mr. Shover is gathering preliminary drawings on possible project to correct the intersection at River and Berlin Road.

EMS Services: Mr. Shover is looking into an EMS bill received by a resident as it is understood EMS services are not billed to residents of Milan. Mr. Shover will be setting up a meeting with North Central EMS and Mr. Rospert will be contacting Ohio Billing to determine next steps.

Intersection Concerns: Mr. Frederick noted Sheriff Sigsworth expressed safety concerns over the Old Plank Rd. & SR250 intersection when cars from both sides of Old Plank are turning North on SR250. Additionally, he has safety concerns with the Whittlesey & Shawmill intersection. Mr. Frederick and Village Administrator Brian Rospert will work together to see if the county can conduct a study on the two intersections.

Vehicle Charging Station: Chief Rospert will be having a phone conference on August 11th regarding a grant for the Charging Station.

LED Street Lighting: Mr. Rospert gathered a quote from Ohio Edison for \$209 per light replacement, excluding post, which would result in a surplus within the Lighting District Fund; therefore, he will be gathering quote for replacement of full light, including posts.

FINANCIAL

Quarterly Financials: Mr. Rospert shared the quarterly financials with Trustees; there were no questions/concerns.

With no further business, Mr. Nickoli declared the meeting adjourned at 8:45p.

Gerald Nickoli, Chairman

Zachary Rospert, Fiscal Officer