

The Milan Township Board of Trustees met for a regularly scheduled meeting on Wednesday, July 15, 2020 at 7:00 p.m. in the Trustees' Room of the Milan Township Hall. Board of Trustees Vice-Chairman Mr. Nickoli called the meeting to order with all rising to recite the Pledge of Allegiance.

Roll Call by Mr. Rospert: Mr. Shover-present, and Mr. Frederick-present, Mr. Nickoli-present

Others Present: Maintenance Supervisor Matt Hudson, Z.I. Pat Landoll, F.O. Zachary Rospert, Admin. Shelley Knallay, and Fire Chief Brian Rospert. Also present was Sandusky resident, Don Kreidler and Village resident, Pete Williams.

Expenses: Mr. Frederick moved to approve Electronic Payments 136-141 and Warrants 19937-19956 in the amount of \$16,245.73. Mr. Shover seconded. Motion carried unanimously.

Minutes: Mr. Frederick moved to approve July 1, 2020 minutes. Mr. Shover seconded. Motion carried unanimously.

#### GENERAL ISSUES

Town Hall Alcohol Request: Mr. Pete Williams of 12 Old State Rd., Milan requested alcohol use at the Town Hall for Sunday, August 2<sup>nd</sup> from 11a-2p for his daughter's bridal shower to include approximately 30 people. Mr. Shover motioned approval. Mr. Frederick seconded. Motioned carried unanimously.

#### FIRE REPORT

Fire Update: Chief Rospert informed attendees that Erie County hosted free COVID-19 testing to Milan's Fire and Police departments; the testing was held Monday, July 13<sup>th</sup> and approximately 12 individuals showed up for testing.

MTFD Prospect: Chief Rospert recommended a prospective MTFD member, Nick Schaffer, who was recently interviewed to join the department. He is a 2019 Edison graduate, medically discharged from the military with aspirations to become a full time firefighter. Mr. Shover motioned approval to hire. Mr. Frederick seconded. Motion carried unanimously.

#### MAINTENANCE

River Road: Mr. Hudson will be reaching out to the County to see if River Road can be added to onyx repair project which is currently underway.

Guard Rail Replacement: Mr. Hudson noted that Lake Erie Construction discussed quote which may include repair/changes to the existing guard rail. Mr. Frederick requested Mr. Hudson to also obtain quote through County Engineer as it may qualify for possible grant. McIntyre Rd. will then be discussed after quotes have been obtained.

Edison Park Parking Lot: Mr. Hudson provided repair quotes including the Township to complete project at \$1,265.29 which does not include the cost to crack seal or to repaint; the quote for Maintenance Systems of \$1,998 includes cleaning, 2 coats of seal, crack seal and paint. Mr. Shover motioned to have Edison Park Parking Lot repaired by Maintenance Systems. Mr. Frederick seconded. Motion carried unanimously.

Mower Sale: Mr. Hudson noted that the John Deere mower is listed on GovDeals with bidding to end July 20<sup>th</sup>; current bid is at \$2,051.

## ZONING

Dave's Food Mart: Mr. Landoll provided updated on permit violation per last Trustee meeting stating that County Engineer, Matt Rogers, determined current work is not compliant with site plan. Mr. Nickoli advised Mr. Landoll to write a notification letter including notifications from Sheriff and County, a plan to rectify the issue, and a request to block entrance to Mason Rd. immediately.

Upcoming ZBA Meeting: Mr. Landoll notified attendees the upcoming ZBA meeting will be held on Tuesday, August 4<sup>th</sup> for Mark Halleen regarding a pool and Wes Muhek regarding a Franklin Flats rebuild.

Potential Variance: Mr. Landoll shared scenario of township resident, Chris Jordan, requesting a rebuild of a garage within a current non-conforming lot. The Trustees advised Mr. Landoll to proceed with a ZBA meeting.

Zoning Fee Schedule: Mr. Landoll will be researching other town zoning fees while Mr. Rospert compiles income & expenses associated with the Zoning Department to aid in the discussion of a potential adjustment to zoning fees for the Township.

## OLD BUSINESS

CARES Act: Mr. Frederick noted the hands-free plumbing project is underway. The Trustees continued discussion from previous meeting regarding use of CARES Act funds. Quotes on upgrades and use of funds will be discussed at the next meeting.

Bridge Design: Mr. Frederick notified all that the bridge plan is completed and he will continue next steps of sharing with Erie County and Trustees.

## NEW BUSINESS

Town Hall Rental Fees: Mrs. Knallay will be gathering comparison data to aid in conversation involving a potential fee for non-Milan residents requesting to reserve the Town Hall and/or Edison Park. It was agreed to keep both locations free for Township and Village residents.

Zoning Resolution Map:  
RESOLUTION 2020-11

RESOLUTION OF THE BOARD OF TOWNSHIP TRUSTEES OF  
MILAN TOWNSHIP, ERIE COUNTY OHIO, FOR THE PURPOSE OF  
ADOPTING MODIFICATIONS TO THE MILAN TOWNSHIP ZONING  
MAP

The Milan Township Board of Trustees of Erie County, Ohio met in regular session this the fifteenth of July, Two Thousand Twenty, at the Milan Township Hall located on the Village Square, Milan, Erie County, Ohio with the following members being present:, Mr. Gerald Nickoli, Mr. Michael Shover and Mr. Daniel Frederick.

Mr. Frederick introduced the resolution and moved its adoption.

**WHEREAS**, the Milan Township Zoning Commission and Erie Regional Planning have recommended approval of the proposed map amendments and,

**WHEREAS**, public hearings to consider the matter have been held by the Milan Township Zoning Commission and by the Milan Township Board of Trustees.

**NOW, THEREFORE, BE IT RESOLVED**, By the Milan Township Board of Trustees:

- Section 1            That it is the recommendation of the Township Zoning Commission to approve the Milan Township Zoning Map amendments
- Section 2            That the Zoning Map is hereby amended after careful consideration and research.

The Milan Township Board of Trustees hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board; and that all deliberations of this Board and of its committees, if any, which resulted in formal actions, were taken in meetings open to the public in full compliance with applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Mr. Shover gave second to the motion. The Roll being called resulted as follows:  
Mr. Frederick, aye; Mr. Shover, aye, Mr. Nickoli, aye.

RESOLUTION 2020-11 ADOPTED JULY 15, 2020

FINANCIAL

No updates at this time

With no further business, Mr. Nickoli declared the meeting adjourned at 8:45p.

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Gerald Nickoli, Chairman

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Zachary Rospert, Fiscal Officer