

The Milan Township Board of Trustees met for a regularly scheduled meeting on Wednesday, July 1, 2020 at 7:00 p.m. in the Trustees' Room of the Milan Township Hall. Board of Trustees Vice-Chairman Mr. Shover called the meeting to order with all rising to recite the Pledge of Allegiance.

Roll Call by Mr. Rospert: Mr. Shover -present, and Mr. Frederick-present, Mr. Nickoli-present via teleconference.

Others Present: Maintenance Supervisor Matt Hudson, Z.I. Pat Landoll, F.O. Zachary Rospert, Admin. Shelley Knallay, and Fire Chief Brian Rospert.

Public Hearing for 2021 Preliminary Tax Budget: First order of business was to hold a required public hearing to consider the Preliminary Tax Budget. After a brief discussion, Mr. Frederick motioned to approve the 2021 Preliminary Tax Budget as presented by Fiscal Officer Zachary Rospert. Mr. Shover seconded. Motion carried unanimously.

Expenses: Mr. Rospert reported Electronic Payments 122-134 & warrants 19892-19935 in the amount of \$65,153.51. Warrant 19936 in the amount of \$13,000 to the Erie County Engineer was withheld for further discussion with the Engineer's Office. Mr. Frederick moved to pay all bills except the County Engineer. Mr. Shover seconded. Motion carried unanimously.

Minutes: Mr. Frederick moved to approve June 17, 2020 minutes. Mr. Shover seconded. Motion carried unanimously.

GENERAL ISSUES

None

FIRE REPORT

Fire: Chief Rospert noted 7 calls for June for a total of 36 YTD with one involving aid to Berlin Heights. Trainings have resumed and Labor Day BBQ in progress. A potential new MTFD member is expected to be interviewed within a month.

MAINTENANCE

Mowing: Tom Weilnau will begin mowing roadsides on Berlin, Seminary, Plank, and Shawmill after 4th of July holiday.

Scheid Road Work: After receiving a higher than desired quote for Scheid Road repair, Mr. Shover motioned to tar & chip Scheid Road which would be more cost effective as the road is primarily traveled by heavy machinery. Mr. Frederick seconded. Motioned carried unanimously.

Crack Sealing: Mr. Hudson noted the crack seal rental will be arriving mid-July at which point he will begin repairing Millwood, Seminary, Edison Park parking lot, and Fire Station #2.

Mower Sale: Mr. Hudson is finishing up process to list John Deere mower. He will begin a training seminar required by GovDeals administrator to complete any future sales on the website.

Continued Road Work: Mr. Hudson plans to gather onyx material quote to repair River Road. Mr. Hudson is still waiting quote for the guardrail replacement of Seminary and McIntyre Rd.

ZONING

Noise Complaint: Two residents located on Millwood have called in regarding noise from the use of dirt bikes from neighbors. The Trustees agreed that per the Resolution, nothing allows the Township to take action on this issue.

Upcoming ZBA: Mr. Landoll noted two upcoming ZBA hearings: one for Wesley Muhek regarding a new build and one for Mark Halleen regarding a pool. The dates are TBD; however, both will likely occur on the same day.

Dave's Food Mart: Mr. Frederick expressed concerns regarding the parking lot at Dave's Food Mart at SR 250 and Mason Rd. as it does not include curbs on Mason which were detailed in initial zoning approval in April 2019. Mr. Frederick also shared that Sherriff Sigsworth had called him with concern on this matter. After Trustees discussed, Mr. Frederick noted Article 5.8 of Resolution which reads "...the Zoning Inspector shall record properly such complaint, immediately investigate it and take action thereon as provided by this Resolution." Mr. Frederick motioned all Trustees direct Z.I. Landoll to investigate the situation with assistance from County Engineer Tim Lloyd. Mr. Shover seconded. Motioned carried unanimously.

OLD BUSINESS

Seminary Drainage Concerns: Mr. Frederick noted a walk through was completed with Mr. Hudson, County Engineers Tim Lloyd and Ken Fortney, confirming there is a 50ft easement from original catch basin that drains toward the ravine; however, the lot owner added two catch basins, resulting in south drainage onto a private property. It was concluded that Seminary falls within Township's responsibility which is dry, leaving the owner responsible for any other drainage concerns.

Milan Town Hall Restroom Update: Mr. Landoll notified attendees of completion of the Town Hall restrooms, including the lights and toilets in working condition. Mr. Frederick motioned that Milan Township recognizes the Milan Town Hall Bathroom Project as substantially complete as of June 30th, 2020. Mr. Shover seconded. Motion carried unanimously.

NEW BUSINESS

CARES Act: Trustees discussed various spending options for \$35,861 CARES Act Pandemic Fund carried at June 17th meeting. Mr. Frederick motioned to install hands-free plumbing installed in Town Square restrooms and Edison Park restrooms for cost not to exceed \$4,500

per quote from Scott Bastein (DBA Milan Contractors). Mr. Shover seconded. Motion carried unanimously. Other fund uses will be researched by Trustees.

Town Hall Usage: Mr. Frederick noted the Village of Milan’s request to use Town Hall for meetings in order to allow residents to attend while maintaining Covid-19 social distancing requirements. Mr. Frederick motioned to allow the Village of Milan to occupy the Town Hall Ballroom the 4th Tuesday of each month for Council Meetings until further notice. Mr. Nickoli seconded. Motion carried unanimously.

Vehicle Charging Station: Mr. Frederick mentioned the possibility of partnering with the Village of Milan to install a vehicle charging station in the town. The trustees agreed to look into the cost, timing, etc.

FINANCIAL

Financial: Mr. Rospert presented the following Then and Now Certificates. Mr. Frederick motioned approval and Mr. Shover seconded. Motioned carried unanimously:

- #47-2020 \$13,000 Erie County Engineer for work related to the 2020 Road Stripping
 - As previously mentioned, the payment of \$13,000 to the Erie County Engineer was withheld for further discussion with the Engineer’s Office.
- #48-3030 \$31,876 OTARMA for the 2020-2021 Insurance Renewal
- #49-2020 \$11,411.61 to American Diesel for work related to the F250 Road Truck and the remainder of the Fire Truck Inspections

Coronavirus Relief Fund: Mr. Frederick motioned to create Fund 2272 “Coronavirus Relief Fund” and approve a supplemental appropriation in the amount of \$35,861.50

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| • 2272-110-360-0000 | Contracted Services | \$20,861.50 |
| • 2272-110-420-0000 | Operating Supplies | \$5,000.00 |
| • 2272-110-490-0000 | Other – Supplies & Materials | \$5,000.00 |
| • 2272-110-599-0000 | Other – Other Expenses | \$5,000.00 |

With no further business, Mr. Shover declared the meeting adjourned at 7:56p.

Gerald Nickoli, Chairman

Zachary Rospert, Fiscal Officer