

The Milan Township Board of Trustees met for a regularly scheduled meeting on Wednesday, June 17, 2020 at 7:00 p.m. in the Trustees' Room of the Milan Township Hall. Mr. Nickoli called the meeting to order with all rising to recite the Pledge of Allegiance.

Roll Call by Mr. Rospert: Mr. Nickoli-present; Mr. Shover -present, and Mr. Frederick-present.

Others Present: Maintenance Supervisor Matt Hudson, Z.I. Pat Landoll, F.O. Zachary Rospert, and Admin. Shelley Knallay. Also present was Village of Milan Resident and Milan Beautification Committee member, Al Buggele.

Expenses: Mr. Rospert reported Electronic Payments 118-120 & Warrants 19877-19891 in the amount of \$11,679.70. Mr. Shover motioned to approve expenses. Mr. Frederick seconded. Motion carried unanimously.

Minutes: Mr. Frederick moved to approve June 3, 2020 minutes. Mr. Shover seconded. Motion carried unanimously.

#### GENERAL ISSUES

Statue Lighting: Mr. Al Buggele expressed concern with the lighting of the Edison statue on the south side of Town Hall building, stating the current streetlight is not adequate. Mr. Frederick stated he felt current lighting is sufficient. After discussion, all Trustees agreed to take time to view the statue at dark in order to properly respond to Mr. Buggele's request. Mr. Buggele accepted the response and left the meeting.

Edison Park: Mr. Frederick requested a waiver of the no alcohol policy at Edison Park for upcoming Frederick Family Reunion event on Saturday, June 20<sup>th</sup>. Mr. Shover motioned and Mr. Nickoli seconded. Motion carried unanimously.

#### FIRE REPORT

No Report as Fire Chief Brian Rospert was not present. Trustees approved a policy that future attendance by the Chief and presentation of a Fire Report will be required for the first meeting of each month only.

#### MAINTENANCE

Mr. Hudson made the following notes:

Leave: Mr. Hudson reminded attendees of his surgery on June 25<sup>th</sup> followed by recovery of appx two weeks.

Work Completed: The retaining wall at tennis court is completed with grass seed planted; unfortunately, the dirt stained the courts. Mr. Frederick noted we are in year 3 of the new courts, and will likely need to repaint them in year 5.

Mowers: Mr. Hudson recommended selling the newest John Deere mower as it has most hours. Mr. Shover motioned to put the newest mower on GovDeals for a minimum of \$2,000 with the buyer paying all 12% fee cost. Mr. Frederick seconded and the motion carried unanimously.

Mowers: Mr. Hudson recommended larger \$600 12-inch tires for Ferris mower to allow for safe hill side mowing. Mr. Shover motioned the purchase of new tires for Ferris for \$600, Mr. Frederick seconded and motioned carried unanimously.

Mowing: Dave Fox called Tom Weilnau to mow roadsides on Berlin, Seminary, Plank, and Shawmill with his extended arm mower; the quote came in at \$95/hr. Mr. Frederick motioned for Weilnau Mowing Service to complete a \$1,000 mowing job on aforementioned roads. Mr. Shover seconded and motioned carried unanimously.

Mowing: Mr. Hudson noted the field behind Station #2 needing mowed. Mr. Nickoli will see if Sparky Weillnau would want to farm the area going forward to eliminate the need for continuous township mowing.

#### ZONING

ZBA/Resolution:Mr. Landoll noted the June 7<sup>th</sup> ZBA meeting for Franklin Flats resident Frank Rich approved a shed on his property. Mr. Landoll will work with Mrs. Knallay to update the Township Resolution.

#### OLD BUSINESS

Continued Road Work: Mike from Strawser Construction will be providing Mr. Hudson quote for both tar & chip and cape seal options for Scheid Road. Mr. Hudson is also waiting quote to Cape Seal & Micro Seal River Rd.

Office Hours: Mr. Nickoli confirmed Shelley Knallay's office hours of Mon-Thurs 12 noon-3pm

Berlin Street Bridge: Mr. Frederick intern's is completing formal bridge design to send to Dave Bickley for engineering. Once complete it will be sent for Erie County Engineer for their approval. The Trustees and Maintenance team plan to build; project is on pace for meet November completion requirement.

#### NEW BUSINESS

Edison Park Parking: There appears to be residents using parking spaces in Edison Park for extended periods. Mr. Nickoli will be leaving notes on cars as a first attempt to resolve the issue.

Expenses: Firefighter, Tim Heim installed Wi-Fi internet at Station 1 and in the Town Hall. Mr. Hudson volunteered on behalf of the fire department; Mr. Heim presented a \$440 bill for his and Hudson's work. Mr. Hudson expressed he did not want paid for his own efforts. After discussion, the Trustees reached an agreement and expressed that future projects need documentation and discussion prior to proceeding. Mr. Frederick motioned to pay \$240 to Mr. Heim and \$200 to MTFD Association on behalf of Mr. Hudson's work. Jerry seconded the motion and the motion carried unanimously.

Seminary Flooding: There is a potential water/flooding issue on Perrin and Seminary Rd. Mr. Hudson noted that the health department confirmed it is appx 90% aquifer; Trustees and Z.I. plan to visit location with the Village Water Department & Erie County Engineers Office within a week

Guard Rails: Mr. Hudson will request quote from Lake Erie Construction to repair/replace guard rails for Seminary Road and McIntyre Road

Crack Sealing Edison Park: Mr. Hudson plans to begin crack sealing the parking lot at Edison Park at the end of July. He will ask to borrow the striping machine from the Village. Mr. Hudson will be getting quotes on sealer rental/completing work independently vs. contracted completion.

Guardrail at Edison Park: The trustees asked Mr. Hudson to paint the guardrails at the upper pavilion parking lot the same color as the pavilion.

Tax Levy: Trustees confirmed there is nothing to add to the November Tax Levy

CARES Act Resolution: Mr. Frederick moved the adoption of **Resolution 2020-10** Affirming that CARES Act funds will be used to cover costs related to coronavirus pandemic:

**WHEREAS**, the Coronavirus Aid, Relief, and Economic Security Act, 116 Public Law 136 (the CARES Act) was signed into law by the President of the United States on March 27, 2020; and

**WHEREAS**, the Ohio General Assembly established a process for distributing funds provided by the Cares Act in House Bill 481 of the 133<sup>rd</sup> General Assembly (HB 481); and

**WHEREAS**, HB 481 requires townships receiving funds under Section 1 of the Act to pass a resolution affirming that funds from the County Coronavirus Relief Distribution Fund may be expended only to cover costs of the township consistent with the requirements of section 5001 of the CARES Act as described in 42 U.S.C. 601(d) before receiving said funds; and

**WHEREAS**, Milan Township is requesting funds from the County Coronavirus Relief Distribution Fund.

**NOW THEREFORE BE IT RESOLVED THAT**, the Board of Trustees of Milan Township hereby affirms that all funds received from the Erie County Coronavirus Relief Distribution Fund pursuant to HB 481 will be expended only to cover costs of the Township consistent with the requirements of section 5001 of the CARES Act to cover expenses that:

- (1) Are necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19);
- (2) Were not accounted for in the Township's budget as of March 27, 2020; and
- (3) Were incurred between March 1, 2020 and December 30, 2020.

**FURTHERMORE**, in compliance with HB 481, the Fiscal Officer shall take necessary action to:

- (1) On or before October 15, 2020, pay any unencumbered balance of money in the Milan Township's local coronavirus relief fund to the Erie County Treasurer;
- (2) On or before December 28, 2020, pay the balance of any money in the Milan Township local coronavirus relief fund to the state treasury in the manner prescribed by the Director of the Ohio Office of Budget and Management; and
- (3) Provide any information related to any payments received under HB 481 to the Director of the Ohio Office of Budget and Management as requested.

Trustee Shover seconded the motion to adopt the Resolution. Upon roll call, the vote was as follows: Nickoli - Yes, Frederick - Yes, Shover - Yes

Resolution #2020-10 was adopted by a unanimous vote on June 17, 2020 and effective immediately.

#### FINANCIAL

Insurance: Mr. Rospert and Mr. Hudson will be reviewing itemized list of assets provided by OTARMA Insurance in order to get a new quote; Mr. Rospert plans to switch to \$1,000 deductible vs \$250. Mr. Rospert and Mr. Frederick will verify coverage options with OTARMA and a revised renewal quote will be presented for trustee approval at next regular meeting.

Investments: Mr. Rospert expressed concern of decreased interest rate environment as Township investments are coming due. After discussion, Mr. Rospert plans to extend maturing investments appx 2+ years to obtain more desirable rate so long as liquid monies are adequate to service short term needs.

Annual Public Budget Meeting: Mr. Rospert noted the need to have Public Hearing for the 2021 Tax Budget. Mr. Frederick motioned date/time to be Wednesday, July 1<sup>st</sup> at 7p prior to the start of the regular Trustee Meeting; Mr. Shover seconded and motion carried unanimously.

With no further business, Mr. Nickoli declared the meeting adjourned at 8:46p.

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Gerald Nickoli, Chairman

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Zachary Rospert, Fiscal Officer