

The Milan Township Board of Trustees met in regular session on Wednesday, October 2, 2019, at 7:00 p.m. in the Trustees' Room of the Milan Township Hall. In attendance were Fiscal Officer Zachary Rospert, Fire Chief Brian Rospert, Maintenance Supervisor Dave Fox, Crewman Matt Hudson, Zoning Commission Chairman Bill Muthig, Z.I./Sec. Colleen Arthur, Kevin Knallay, Alex McNicol, Richard Pitsinger, Frank Lytle, and Sparky Weilnau.

GENERAL BUSINESS

ROLL CALL: Mr. Rospert called the roll. Mr. Frederick, present; Mr. Nickoli, present; Mr. Shover, present

MINUTES: Mr. Nickoli moved to approve the minutes of the Sept. 18, 2019 meeting. Mr. Shover seconded the motion. The motion unanimously carried. Mr. Frederick explained the purpose of an emergency meeting held on September 12 meeting.

EXPENSES: Mr. Nickoli moved to approve payment of expenses as presented by the Fiscal Officer; Electronic payments 182-191 and warrant numbers 19290-19330 in the amount of \$18, 644.92. Mr. Shover seconded the motion. The motion carried unanimously.

AUDIENCE: Alex McNicol reported that he had been asked by the Trustees to serve as a member of the Milan Township Zoning Commission. He was in attendance to formally accept that position. The Board thanked Mr. McNicol for his willingness to serve. As the former Director of the Erie Regional Planning Commission, Mr. McNicol brings a wealth of experience to the Zoning Commission.

FIRE

CALLS: Chief Rospert reported that there were two calls in September for a total of 73 calls in 2019.

PERSONNEL: The Chief introduced Brandon Hartz: to the Board. Mr. Hartz recently moved to Creekside Circle and would like to be considered for a firefighter position. Mr. Hartz works for Willard City Schools and has served for 22 years as lieutenant on the Willard Fire Department. Chief Rospert noted that the Officers have already met with Mr. Hartz. Although the roster full at the moment, the Chief anticipates losing some members due to retirement. Mr. Hartz comes already fully trained, with the great credential and Chief Rospert noted that it would not like to miss the opportunity to hire Mr. Hartz. Mr. Nickoli moved to hire Brandon Hartz as recommended by Chief Rospert. Mr. Shover seconded the motion. The motion unanimously carried.

ACTIVITY: October will be busy month for the Department.

10/6 - Silent parade and Erie County Fallen Firefighters Memorial

10/7 - Mock crash at Edison High School

10/9 - Homecoming bonfire

10/17-18 Fire Prevention at Milan Elementary

10/20 - Annual hose testing

10/21 - Joint training with Berlin: ladder operations, search & rescue and life fire training on Mason Rd. in Berlin Twp.

10/31 - Assisting with Halloween Trick-or-Treat

NEW TRUCK: The new truck committee will meet with three vendors: Fire Safety Services on Oct. 10, Sutphen on Oct. 15, and Finley Fire on Oct. 22. A few couple features the Department is looking for are a six-man cab and 1000 gallon water tank capacity. This new truck will replace the Freightliner #628.

EQUIPMENT and TRAINING: New firefighter, Kevin Knallay was fitted with gear last week. Mr. Knallay and Tony Sposit are enrolled for classes at EHOVE. The cost of their training will be covered by education credit left from the truck the Township sold to EHOVE. The only remaining cost is \$100 each for books.

Two new helmets need to be purchase to replace two that went out of service this year.

The new thermal imagers were received. A training session was held on the thermal imagers.

Ladder testing of all ground and truck ladders was complete and all passed. The Chief thanks Dave Fox and Matt Hudson for their assistance with the tests.

MAINTENANCE

EDISON PARK: Mr. Fox noted that Mr. Hudson was able to cut down a dead tree at Edison Park. Also, the restrooms were painted and new 100 watt LED bulbs were installed in anticipation of the Lt. Governor's visit. It was noted that the restroom floors still need to be painted and an epoxy coat was suggested. Mr. Fox noted that there is one more event at the park 1st Sunday in November he would like to schedule finishing the floor around that.

CRACK SEAL: Mr. Fox reported that he and Mr. Hudson were able to apply crack seal to about 40' on Millwood Lane using the Township's equipment. He noted that some of the product wouldn't melt properly, but it is old stock. They are checking into other tar product. Mr. Shover asked about how the equipment performed. Mr. Fox stated it was not great, but is working slowly.

Mr. Hudson noted that he has held off on contacting a company about new equipment until he could see if the Township's machine worked. Mr. Nickoli said to move forward with looking into new machine. Mr. Fox thinks they can get Millwood done with what product they have. Mr. Nickoli suggested contacting Berlin Heights who appear to have more inventory of tar than they can use. Mr. Fox talked about several options that will be considered; including having companies supply machinery on a trial basis. However, Mr. Fox did note that the cooler autumn weather would prohibit getting all the roads done this year.

ROAD SALT: The County Engineers Office sent a price notice for the 2020 salt contract. The new contract price is \$80.37 per ton delivered or \$75.00 per ton if picked up. That is \$3.09/ton more than last year. Mr. Fox said that there is ample salt on hand and would like to order enough salt to fill the salt bin this month under the old contract. He will be able to judge better whether more salt is needed as the winter progresses.

EDISON PARK HILLSIDE SEATING: Mr. Frederick presented a drawing of the foundation and elevation layout needed to place the concrete block for a retaining wall and seating for the tennis courts at Edison Park. Cork Moore stated he will grade and seed the area. The plan is to set the concrete block in an area 144 feet long and 15 feet from the tennis court fence. This would provide a level surface for spectators to place lawn chairs. There was a discussion of how best to prepare the area. The maintenance crew could use Township equipment to move the soil to produce a flat surface. Or, it may be prudent to hire someone to bulldoze the area, as this would be quick work. Leimeister Crane and Tree Service has offered to set the concrete blocks in place.

ROUTE 113 E. BIKE PATH: ODOT sent a letter concerning preliminary work that they will be doing on State Route 113 E. to prepare for widening that road next year for the proposed bike path. Mrs. Arthur stated that she spoke to one of the subcontractors (Adam) who was already surveying the drainage situation. He stated that they need to know the location of where the Township's portion of the bike path is going to connect to Route 113. They will also consult private property owners along Route 113 about obtaining 25' access easements on each side of the road in addition to the existing 60' right of way.

The Board discussed where might be the best location on the Township's property at 1518 State Route 113 for the bike path to connect from Edison Park to Route 113. Storm damage earlier this summer has taken down many of the trees that needed to be removed for the bike bath. The Board members will survey the situation and inform ODOT of the final location.

ZONING

FRANKLIN FLATS ADDRESS SITUATION: The Erie County Sheriff had requested that addresses in Franklin Flats be reevaluated after an incident in which a first responder had difficulty locating a property. The County GIS coordinator, Mark Wroblewski contacted the Township

and DDTi (the company that supplies the GIS software) about renumbering the addresses to comply with the numeric system used throughout Erie County. Properties in Franklin Flats were originally given numbers that coordinate with the original lot numbers rather than odd or even numbers on each side of the road. These numbers run in sequential order on both sides of three small roads; Vacation Lane, Willow Lane and Holiday Lane. However, the mailing address for these roads is Riverview Drive. Mr. Wroblewski asked Mrs. Arthur to look at the situation. DDTi states the numbering system in place in Franklin Flats, although unorthodox by today's standard, still is a viable numbering system. Mrs. Arthur feels that changing all the addresses that have been in place for half a century would cause more confusion and hardship for the residents. There are more than 75 addresses that would need to be changed. She suggested posting street signs at the intersections of the three smaller streets and Riverview Drive indicating the location of each address down each street. Fire Chief Rospert remarked that first responders are trained to look for street signs of green background with white lettering. Since this is a private road, the Township cannot post the signs. Mrs. Arthur will contact the Franklin Flats Landowners Association to see if they would post the signs.

ZONING INSPECTOR GROUP: Mrs. Arthur stated that she would attend a zoning inspectors' discussion group meeting near Columbus on November 1, 2019.

VIOLATIONS: Mrs. Arthur reported that violations notices are being sent to Ron & Carolyn Cull on Bryan Road for junk vehicles and to Fin Feather and Fur on Route 250 for outdoor sales of storage sheds without obtaining a permit.

ZONING COMMISSION: The Zoning Commission met on September 23, 2019, for a work session; however, there was no quorum. The meeting has been rescheduled October 28, 2019.

AT & T TELECOM TOWER: AT & T submitted plans for a telecom tower at the intersection of Route 113 E. and McIntyre Rd. A zoning permit is not required for telecom towers in Agricultural Districts due to the public utility exemption. However, they must still comply with setbacks. A 40' set back had been proposed, but a 50' set back is required. They resubmitted plans including the 50' set back.

OLD BUSINESS

MOWER: Kalida Trucking sent Mr. Nickoli a text about the availability of a 2016 boom mower that only has 858 operating hours. The cost would be \$82,000 for tractor and mower. That is probably more than the Township intends to spend.

NEW BUSINESS- none

FINANCIAL

Mr. Rospert noted that he would have the quarterly report at the next meeting. As there was no further business brought before the Board, Mr. Frederick declared the meeting adjourned at 8:05 p.m.

Mr. Daniel Frederick, Chairman

Mr. Zachary Rospert, Fiscal Officer