

The Milan Township Board of Trustees met for the second regular meeting of the month on Wednesday, February 19, 2020 at 7:00 p.m. in the Trustees Room of the Milan Township Hall. Present at the meeting were Fire Chief Brian Rospert, Maintenance Supervisor Dave Fox, Crewman Matt Hudson, Zoning Commission Chairman Bill Muthig, Zoning Inspector/Secretary Colleen Arthur, Don Kreidler, and Andy Palmer.

Chairman Jerry Nickoli opened the meeting at 7:02 p.m. with the Pledge of Allegiance.

ROLL: Mr. Rospert called the roll. Mr. Nickoli, present; Mr. Shover, present; Mr. Frederick, present.

MINUTES: The minutes of the Monday, February 3, 2020 meeting were not ready, so approval was postponed to the next Trustees' meeting.

EXPENSES: Mr. Shover moved and Mr. Frederick seconded the motion to approve payment of expenses as presented by the Fiscal Officer. Approved Vouchers and Warrants 19609-19634 in the amount of \$34,006.93.

AUDIENCE: Mr. Andy Palmer of 400 Scheid Road addressed the Board concerning a request for a zoning appeal. There was a misunderstanding concerning which board he needed to ask for an appeal. Mr. Palmer set up a meeting with the Zoning Inspector to make application to the ZBA.

MAINTENANCE

TRUCK REPAIRS: Mr. Fox reported that both trucks are back from American Diesel and are working well.

2020 ROAD MAINTENANCE FOR COUNTY: Mr. Fox presented a draft of the road maintenance projects which will be submitted to the Erie County Engineers Office for work to be accomplished in summer of 2020. He noted that he is still working with Roch Hammond on River Road issues. The list included an overcoat of Onyx on subdivisions Millwood Estates, Edison Ridge and Twin Oaks. Also included was wedge coating of all of River Road and tar and chip application to other roads.

Mr. Frederick noted that he had spoken to the Onyx representative and Engineer Office who both have offered to review the roads for recommendation on how to proceed. Mr. Fox raised the question of the timeline in which all of this can be accomplished. The estimated cost of the listed projects is \$143,000, but could go up or down. F.O. Zachary Rospert confirmed that between gas tax and other road taxes there is more than cover these expenses. Nearly \$300,000 was spent last year on road improvements. The 2020 projects are modest in

comparison to what the Township typically spends per year on road projects. There was further discussion of the benefits of Onyx coating. Mr. Nickoli would like to also compare it with the Reclaimite and stated that the goal of over-coating roads with Onyx or Reclaimite might negate the need for tar and chip in the future.

Mr. Frederick asked if, since there is time before the deadline for the project listings to be turned into the Engineers' Office, might the Trustees meet once to schedule a ride around with representatives from Onyx and County Engineers' Office for recommendations on specific roads. The Trustees agreed this would be preferable.

CULVERTS: Mr. Fox reported that he will be inspect culverts this week noting the type of culvert, materials used and condition and reporting this to the County Engineer.

GUARDRAILL: The Road Crew will be replace sections of guardrail on Berlin Street and two sections on Seminary Road.

MISCELLANEOUS: Mr. Fox noted that he intends to clean out the boiler room at Township Hall and remove the old boiler, weather permitting. He also has a number of projects at Edison Park planned.

CRACK SEAL: Mr. Matt Hudson reminded the Board that the crack sealing contract needs to be signed by March 20th. He expounded on the availability of product and the company that is supplying the crack seal machinery. He noted that the machine would be coming from the vendor in June, or whenever schedule allows.

FIRE

DEDICATION: Chief Rospert reported that Koch dedication was a huge success. The Koch family was very appreciative of the dedication.

PERSONNEL: Autumn Ortiz and Austin Hartz were fitted with gear. Ms. Ortiz is in class at EHOVE.

EQUIPMENT: Chief Rospert reported that lights on 642 were out. He would like to replace them with LED. 642 is currently used for water rescue. It is a 1987 personnel carrier. The Department is not looking to replace this truck as it is in good shape and low mileage. It does need to be in working order. This truck can be used for lighting at night. The LED lights cost \$2000 to install.

A discussion ensued about how to go through the chain of command to get emergency funds for truck maintenance. The Trustees need to be aware of purchases and did not feel this was

an actual emergency. Nor did they feel it was appropriate for the Fire Chief to authorize Township employees to make the purchase. Mr. Nickoli asked that the next time a situation like this arises the Trustees should at least receive a phone call or text.

Mr. Fox asked about truck inspections. Yes, all trucks should be on a maintenance schedule. Mr. Nickoli said he could come up with a maintenance schedule. Chief Rospert spoke to BWC compliance standards. This is going to up the costs of the fire department. There might be some OTARMA grant funds also BWC grants.

Mr. Frederick moved and Mr. Shover seconded a motion to appropriate \$1000 from Township toward the cost to replace the lights on 642 with LED lights.

PERSONNEL: Chief Rospert reported that there is an opening for an Engineers position. Three individuals have expressed interest. The Officers met with these individual and recommend that Nick Tucker be appointed to the Engineer position

EXECUTIVE SESSION. At 7:45 p.m. Mr. Frederick moved and Mr. Nickoli seconded a motion to enter into executive session to discuss a personnel matter per ORCC 121.22.G.1

Roll Call: Mr. Frederick, yes; Mr. Nickoli, yes; Mr. Shover, yes.

REGULAR SESSION: The Board reconvened in regular session at 8:10 p.m.

Tucker Mr. Nickoli moved and Mr. Frederick seconded a motion to appoint Nick Tucker to Engineer. The motion unanimously carried.

Chief Rospert noted that on Sunday night Edison won State Duals wrestling meet and Fire Department participated in a parade for wrestling team.

ZONING

The Trustees set a date for hearing for zoning change of Wednesday, March 4, 2020 at 6:30 p.m.

ZBA AND COMMISSION HEARINGS:

It was noted that Gibson's Gardens on Route 250 has old to Allstyles. They need to comply with the Zoning Board of Appeals requirements as set forth for a conditional use of the property about 5 years ago.

DAVES FOOD MART: Sheriff Sigsworth called expressing his concern about pedestrian traffic between area hotels to McDonald and Dave's Food Mart. A pedestrian was hit by a vehicle at Kalahari during a similar crossing. ODOT is looking into installing a walkway. Also, at Dave's Food Mart curbing still needs to be installed on Kelley, Mason and Route 250 as was required.

OLD BUSINESS

The new elevator has been inspected. The Trustees need to consider a service agreement for the elevator as deemed necessary for insurance liability.

The Board decided not to go with the required five year contract, but instead negotiate a one year contract to begin with. The Bronze contract was selected that will provide quarterly inspections and maintenance as needed for \$125/mo.

RESTROOM RENO: Mr. Frederick reported that the renovation bids are due on Feb. 21, 2020. Bid packs have been mailed to five (5) contractors and Mr. Frederick believes that three (3) will respond. Mr. Frederick estimates the project will be about \$35,000 which is what the grant is for. Mr. Frederick suggested that the Board have a Monday morning meeting to review the bids.

FIRE TRUCK: Brian Rospert noted that there is a final proposal from HME. Cabinets were not included. There will be a price increase in March. HME is offering 3% discount for full payment. The Fire Officers are not ready to present to trustees until the proposals are better reviewed by the committee. Proposals from HME are good until April, however, the committee is asking for an extension on the prices. Delivery from date order is 8-10 months.

NEW HIRES: The Township has received three applications for the zoning inspector position and a couple for the administrative assistance.

Emergency evacuation chair has been ordered. Mr. Rospert sent the purchase order to vendor.

OTA CONFERENCE: Mr. Frederick stated that the sessions were very educational, informative and valuable, Mr. Shover thought some of the sessions could have been condensed. Mr. Nickoli was unable to attend.

NEW BUSINESS

Internet at Fire Station #1: Mr. Frederick met with a representative from a Spectrum to view the situation. He proposed one phone number and could add more for the Township Hall and Police station at a later date.

The proposal was for a "200 X10" plan \$44.99 for internet & \$19.99 phone; and \$99 to install. Following year would be an additional \$45 annually.

Mr. Frederick moved and Mr. Shover seconded a motion enter into a service agreement with Spectrum for internet and phone at Fire Station # 1 the motion unanimously carried.

Someone will need to attend the Metro Parks annual meeting in order to grant eligible.

REALIGNING RIVER ROAD AND BERLIN STREET: Tim Lloyd has some prints drawn up for the realigning of River Road and Berlin Street intersection of Route 113 E. The cost will be substantial.

There was discussion of Signage at Fair Oaks

FINANCIAL

Mr. Frederick move and Mr. Shover seconded a motion to approve a Here and Now certificate for Lake Erie Shores and Islands in the amount of \$3000. The motion carried unanimously.

As there was no further business Mr. Nickoli declared the meeting adjourned at 9:02 p.m.

Mr. Gerald Nickoli, Chairman

Mr. Zachary Rospert, Fiscal Officer

