

The Milan Township Board of Trustees met for the second regular meeting of the month on Wednesday, May 20, 2020 at 7:00 p.m. in the Trustees Room of the Milan Township Hall. Present at the meeting were Maintenance Supervisor Dave Fox, Crewman Matt Hudson, Zoning Inspector Pat Landoll and Administrative Assistant Karen Kern. Chief Rospert was absent.

Chairman Jerry Nickoli opened the meeting at 7:00 p.m. with the Pledge of Allegiance.

**ROLL:** F.O. Rospert called roll. Mr. Frederick, present; Mr. Shover, present, Mr. Nickoli, present.

**MINUTES:** Mr. Frederick motioned to approve the minutes from 5/6/20. Mr. Shover seconded. All approved.

**EXPENSES:** F.O. Rospert presented Vouchers 97-103 and Warrants 19820-19837 totaling \$521,878.08. Mr. Shover motioned to approve. Mr. Frederick seconded. All approved.

### **FIRE**

Chief Rospert was not in attendance. F.O. Rospert reported he worked with Chief on the application for the FEMA grant.

### **MAINTENANCE**

Mr. Fox reported he completed the eastside brush clean up and had the westside left to mow. Due to expected rain, Mr. Fox asked if he could mow on Saturday then take off early one day next week so there would be no overtime. Mr. Nickoli appreciated his recommendation and the Trustees were okay with the arrangement.

Mr. Hudson mowed Edison Park using the new mower; pressure hosed the shelters and tables and cleaned up with the back hoe. Mr. Nickoli asked how the new mower worked and Mr. Hudson relayed it was very comfortable but some areas were rough probably due to the rain. Mr. Nickoli suggested interchanging some parts from the old mowers like switching seats and the biggest tires. Mr. Nickoli also questioned if the backhoe had more power. Mr. Hudson stated it works fine once it was warmed up.

Tree Limb Removal: Dan Washauck on Berlin Street wants tree limb removed. Jimmy Roe priced \$1,550 (day rate) to remove as well as address dead wood around the tree. Jimmy would also remove maple tree by the office. Mr. Frederick questioned timing to do both trees as \$1550 seemed high. Mr. Fox stated he also has hourly rate dependent on the size of the job. Mr. Nickoli suggested looking at other trees requiring attention before making decision. It was also noted there was a tree off Berlin Street by cemetery that needed attention. Mr. Fox will check to see if cemetery is responsible or the Township. Decision made to hold off final decision until the next meeting. On a separate note, Mr. Nickoli asked if Jimmy has bucket truck to get the gutters at the office.

Road Repairs: Mr. Shover, Mr. Fox and Mr. Hudson met with Mike from Strawser to tour roads needing repair. Strawser stated that Wikel, Bryan, Kelly and Knight roads were not in that bad of shape and could be postponed for two years. Mr. Fox noted that some roads are too far gone to address immediately. Mr. Nickoli questioned if Strawser felt any were urgent at this time. Mr. Fox replied no, but it is important to address those roads that you can fix now before they get bad. Mr. Frederick inquired about crack sealer. Strawser advised Mr. Shover not to waste time sealing the small cracks as the sealers they utilize get the smaller ones. Mike at Strawser said that they would be happy to do a demo for the Trustees on Elm Street so they can see the application and final outcome. Application is valid 8-10 years once repaired.

Mr. Shover recommended the Trustees determine which roads they want addressed then have Mike come back to re-review the areas and provide report on corrective measure and cost per road. Suggested sites in poor

condition included Seminary Road, Mudbrook, Scheid and Twin Oaks. Mr. Frederick suggested Scheid Road be first location for repairs as Huron Township recently upgraded their side. Strawser recommended the same. Mr. Shover said some guardrails are really bad and also needed to be replaced. He suggested getting in touch with OPWC to see if we could get a grant. Mr. Frederick discouraged this route due to the timing involved. In order to be cost effective, Mr. Shover stated Strawser would require a big project. Mr. Hudson mentioned an alternate new product Fiber mat, which is less expensive.

## **ZONING**

ZBA Hearing: On May 12<sup>th</sup>, the ZBA Board denied Scott Hoag variance permit to build a pole barn on the front of his property. Three neighbors voiced their concerns - two were against the location and the other stating he had no problem with proposed location.

Zoning Email: Z.O. Rospert set up new zoning email [zoning@milantwp.org](mailto:zoning@milantwp.org) allowing Mr. Landoll access to address questions/concerns when out of the office.

No Permit: Mr. Nickoli questioned Mr. Landoll if he had chance to meet with the resident building second structure without permit. Mr. Landoll visited the site and notified the property owner permit was required, which he knew, as he is a contractor. Issue was immediately resolved.

Dollar General: Mr. Nickoli asked if there was any word on Dollar General's building development. Mr. Landoll stated the developer is located in Tennessee and may be delaying progress due to Covid-19 issues.

## **OLD BUSINESS**

Covid-19 Expenses: Mr. Frederick stated it is important to keep track of any expenses relating to Covid-19. F.O. Rospert worked with Chief Rospert on \$3000 additional personal protection equipment. Mr. Frederick stated the State's potential number around \$50,000. Mr. Nickoli asked if paperwork was required. Z.O. Rospert – not at this time.

## **NEW BUSINESS**

Edison Park: Park was packed on Saturday. Regrettably, social distancing was not followed. Mr. Frederick suggested we open the tennis courts and shelters (up to 10 people at a time), and move the "park closed" signs near the playground and skateboard areas. Mr. Nickoli agreed. Mr. Frederick also suggested spacing out the tables. Mr. Fox to place the old wooden tables on the south end and flip them over so tables cannot be used. The bathrooms were closed on Saturday but will be opened for future use.

Milan Food Bank: Mr. Frederick motioned donation of \$150 payable to The Salvation Army for face masks. Mr. Shover seconded. Motion carried.

Picnic Tables: Milan Township donated the use of several picnic tables to the Village of Milan to place in the square in support the local restaurants without outside dining. Mr. Frederick shared a letter posted on Facebook from Mayor of Milan thanking the Township for our partnership.

Creekside Circle [Dog clean up]: Mr. Shover reported the problem was resolved after meeting with the homeowner and explained responsibility of picking up after dogs. Mr. Shover questioned who was responsible for Edison Ridge & Creekside Circle maintenance, the Township or the housing track? Mr. Nickoli requested Ms.

Kern to research landscape/maintenance agreements Mr. Frederick stated it was unfair to all taxpayers to cover the cost. If it is determined the Township is responsible, do we get rid of all the bushes/trees and replace with rock to prevent excessive maintenance? Mr. Nickoli said to shelf until residence come to meeting.

Purchase of New Mower: New 202 Ferris lawnmower was purchased on May 8<sup>th</sup> from Tuffman.

Town Hall Opening: Pastor of church services on Sundays contacted the office and informed us they will open May 23<sup>rd</sup>. Mr. Frederick moved to reopen all meeting spaces as long as social distancing is followed with groups up to ten or less and Return to Work policy of May 13<sup>th</sup> is added. Mr. Shover seconded. All approved.

Cemetery Registration: Mr. Nickoli working on three cemetery renewals. Asked if there any burials in the last 25 years in any of the three. Mr. Fox only reported no burials but change of headstone

Trial Hearings at Town Hall: Mr. Nickoli stated that Judge Kamm has declared the Town Hall ballroom as a courtroom. The first hearing is scheduled for 6/25/20. Mr. Nickoli stated social distancing to be followed. Mr. Frederick motioned to approve Town hall ballroom for Erie County Courtroom. Mr. Shover seconded. Motion unanimously approved.

Cloth Mask for Local Governments - Mr. Nickoli inquired on cloth masks available through EMS. F.O. Rospert stated cost of \$50.00. Mr. Frederick asked if offer was for free masks. Mr. Nickoli would like 100 masks.

Edison Park Parking: To seal lot with TekSeal, Mr. Shover stated around \$600. F.O. Rospert added to rebuild lower lot around \$2600. Mr. Nickoli said we may want to redesign lot to get ready for the bike path. Mr. Hudson said no need to seal upper lot as it has many cracks. Mr. Nickoli said to scratch getting bids. Matt: no need to seal upper lot. Lot has cracks. Jerry: Scratch bids.

Public Restroom— Met with Carlos DeLuca on urinals. Current are old and should be replaced and the floor repaired. Carlos suggested replacing floor urinals with two new wall urinals and fill in the floor. He will get quotes to Mr. Frederick. Repair would take 2-3 days so public restroom in town hall should be available during construction.

Speed Check: Mr. Nickoli spoke to Tim Lloyd regarding speed check on Scheid Rd. Tim said they would comply.

Metro Parks Grant: Mr. Nickoli read Metro Parks Grant awarded to Milan Township for \$5,547.

## FINANCIAL

Backhoe permit: Then and now purchase order for \$3,200 to American Diesel. Mr. Shover motioned to approve. Mr. Frederick seconded. Motion carried.

Meeting Adjourned 8:30 PM