



MILAN TOWNSHIP

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The Milan Township Board of Trustees met for the second regular meeting of the month on Wednesday, May 15, 2019, at 7:00 p.m. in the Trustees Room of the Milan Township Hall.

Mr. Frederick called the meeting to order at 7:00 p.m. as all rose to recite the Pledge of Allegiance. Mr. Frederick welcomed everyone to the first Trustees' meeting to be held in the newly renovated Trustees Room.

ROLL: Mr. Rospert called the roll: Mr. Frederick, present; Mr. Nickoli, present; Mr. Shover, present.

Also in attendance were Julie Fidler, Sheriff Paul Sigsworth, Bill Muthig, Don Kreidler, Matt Hudson, Maintenance Supervisor Dave Fox, Fire Chief Brian Rospert, Z.I./Sec. Colleen Arthur, Joe Schell, Cheryl Schell, Frank Lytle, and Richard Pitsinger

MINUTES: Mr. Nickoli moved to approve the minutes of the May 1, 2019 meeting. Mr. Shover seconded the motion. The motion carried. Mr. Frederick abstained from the vote having been absent at that meeting.

Mr. Nickoli moved to approve the minutes of the May 6, 2019 meeting. Mr. Shover gave second to the motion. The motion passed unanimously

EXPENSES: Mr. Shover moved to approved payment of expenses as presented by the Fiscal Officer. Mr. Nickoli seconded the motion. The motion passed unanimously.

Approved electronic payments 89-94 and warrants 18998-19013 in the amount of \$143,367.22.

AUDIENCE COMMENTS:

TOWNSHIP HALL USE: Mrs. Julie Fidler has scheduled the use of the Township Hall Ballroom on June 7, 2019 for her daughter's graduation party. Mrs. Fidler is requesting she be allowed to serve beer and wine to adults only at the event. Mr. Frederick explained that it is the Trustees' policy to meet with anyone who is requesting the use of alcohol in the Township Hall. Mr. Nickoli moved and Mr. Shover seconded a motion to permit Mrs. Fidler to serve beer & wine to adults only at the Township Hall on June 7, 2019. The motion passed unanimously.

SHERIFF'S ANNUAL REPORT: Sheriff Paul Sigsworth addressed the Board noting that he sends the monthly reports and annual report via email. The Trustees are receiving those reports. Sheriff Sigsworth expressed appreciation for the use of Fire Station #2 for a satellite Sheriff's Office. The location of this office cuts down on response time to southern portions of Erie County. Although the Trustees had no question, Mr. Shover stated that he appreciates the presence of officers in Milan Township and in particular, at Edison High School. Sheriff Sigsworth remarked that Milan Township's road crew has done an outstanding job in their response to and maintenance of bad winter roads and even assisted with a manhunt. Each of the Trustees expressed their appreciation of the job the Sheriff

Department does. Mr. Frederick thanked the Sheriff's Department for the active shooter training they have provided for first responders. Sheriff Sigsworth remarked that problems with narcotics use, mental health issues and violence prone people, unfortunately, seems to be on the increase. Today happens to be National Peace Officers Day which is why flags were at half-mast.

Mr. & Mrs. Schell addressed the Board noting that they appreciated the stone that has been placed on St. Charles Street. However, the application started at Oak Street and it seems to have run out by the time it got down to their end of St Charles Street. Mr. Frederick asked if he thought another half-load would be enough for adequate coverage. Mr. Schell said he thought it would and asked that he be contacted as to when the work will be done. Mr. Fox will schedule another delivery of stone.

MAINTENANCE

LADDERS: Mr. Fox explained that two 10' ladders are needed to be kept at the Fire Station in order to reach the top of the trucks. He has found double-rung ladders at \$279 each. He is asking for permission to make the purchase. Mr. Nickoli moved and Mr. Shover seconded the motion to purchase the ladders. The motion carried.

EDISON PARK: Mr. Fox contacted Miller Landscaping about getting 70 yards of playground quality mulch which is ground to finer consistency than regular garden mulch. Millers did not give a price per yard as they will have to order it in. About a semi-truck load is needed and Mr. Fox estimates it will cost about \$3,000. If it stops raining it will only take a couple days to apply. He noted that it will be less expensive to have the entire semi-truck delivery than have multiple smaller loads delivered. Mr. Frederick asked about getting other pricing. Mr. Fox said he based the price comparisons on what had been need for around the Township Hall. There was some discussion of getting other prices from local nursery providers, as well as directly from Smith Bros. in Medina. Mr. Frederick directed Mr. Fox to obtain three price estimates and order from the best price. Mr. Nickoli noted that there is some signage needed at Edison Park. Mr. Fox will get the specific signs mentioned.

RILEY ROAD DRAINAGE TILE: Mr. Nickoli met with Ohio Edison about the utility pole near the location of the collapsing tile on Riley Road. Ohio Edison says it is okay to dig around pole and if there is a problem, they will come out. They said that the guy wires should hold it in place. Mr. Nickoli noted that there are now two more holes closer to the driveway. He believes that the tile may have been damaged. OUPS will be contacted to evaluate the situation before proceeding..

SEMINARY ROAD POND: Mr. Fox reported that Mr. Paul Woronecki on Seminary had at some time back dammed up the Village Creek near his property to form a pond. The pond wall broke once before and this is why Seminary Road's road edge washed out. Mr. Fox believes this is getting week again. He will contact Erie Soil and Water for an evaluation of the situation.

SALT CONTRACT 2019-20: The County Engineer Office sent the purchase agreement for road salt for the winter season 2019-2020. Mr. Fox stated that there is approximately 100 tons in the Township's salt shed and that there is still 600 tons available on the current contract, which is valid through Dec. 31,2019. Mr. Fox noted that is entirely possible that prices may be lower in January. Mr. Fox recommends requesting 600 tons from the County, as has been the practice in the past. Mr. Nickoli asked about how much salt is used per year. Mr. Fox said they usually use a few hundred tons, however;

there have been winters when all 600 ton was used. It was decided to request 600 tons from the County. The agreement was signed.

EDISON PARK: Mr. Fox reported that he and Mr. Hudson were not able to get a tree out of the ground. Mr. Nickoli thought they could take another try at it now that the ground is not frozen.

Mr. Fox asked Mr. Nickoli to look at the maple near the fuel tanks near the tornado siren at the Township buildings as it looks as if it may fall.

Mrs. Arthur asked about the siren at the Township Offices noting that it had failed to sound during the May 1st test. Mr. Fox said the County had looked at it and it should be okay.

Mr. Shover spoke about getting a certification to spray for weeds noting that at least one of the maintenance crew needs to get certified for herbicide application. Mr. Nickoli said that he will look into the certification process.

FIRE

TRAINING: Chief Rospert reported on a live burn training that took place the past Saturday in Norwalk. There were about 50 firefighters participating from Milan F.D., EHOVE and Norwalk F.D. Other forms of training were done in the house prior to the live burn.

EQUIPMENT: Truck 621 has leak in an air hose line and a pressure gage is out. This will need to be repaired as soon as possible. The truck may need to be taken out of service. Mr. Fox and Mr. Hudson will look at it tomorrow to see if they can fix before taking to American Diesel.

ZONING

Mrs. Arthur reported that the zoning permit for Dave's Food Mart has been approved. Copies of the new parking and traffic pattern were available for review.

RESOLUTION 2019-05

RESOLUTION OF THE BOARD OF TOWNSHIP TRUSTEES OF MILAN TOWNSHIP, ERIE COUNTY OHIO, FOR THE PURPOSE OF ADOPTING MODIFICATIONS TO THE MILAN TOWNSHIP ZONING MAP

The Milan Township Board of Trustees of Erie County, Ohio met in regular session this the fifteenth ayof May, Two Thousand Nineteen, at the Milan Township Hall located on the Village Square, Milan, Erie County, Ohio with the following members being present: Mr. Daniel Frederick, Mr. Gerald Nickoli and Mr. Michael Shover.

Mr. Nickoli introduces the resolution and moved its adoption.

WHEREAS, the Milan Township Zoning Commission and Erie Regional Planning have recommended approval of the proposed map amendments and,

WHEREAS, public hearings to consider the matter have been held by the Milan Township Zoning Commission and by the Milan Township Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED, By the Milan Township Board of Trustees:

- Section 1 That it is the recommendation of the Township Zoning Commission to approve the Milan Township Zoning Map amendments

- Section 2 That the Zoning Map is hereby amended after careful consideration and research.

The Milan Township Board of Trustees hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board; and that all deliberations of this Board and of its committees, if any, which resulted in formal actions, were taken in meetings open to the public in full compliance with applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Mr. Shover gave second to the motion. The Roll being called resulted as follows:

Mr. Ncikoli, aye; Mr. Shover, aye, Mr. Frederick, aye.

RESOLUTION 2019-05 ADOPTED MAY 15, 2019

Mr. Frederick also noted that all issues with the County Auditors having made changes to the boundaries between Milan Township and the Village of Milan have been resolved and corrections have been made to restore the historical boundaries between the Village and the Township; as was cooperatively requested by the Village and Township.

OLD BUSINESS

Township Hall user agreement will be taken up at next meeting.

GRANTS: Mr. Frederick reported that applications have been submitted to the Dorn Foundation and Mylander Foundation grant support for the renovations to the old police station. \$45,000 is being sought to update the heating system, toilets, and overall cosmetic renovation of the old police station to bring the building into a useful condition for the business incubation projects. Mr. Frederick expects a response to the applications by June 4th and 18th.

Mr. Nickoli reported that he received an approval letter from Erie Metroparks for \$5650.00 to fund the seating tennis courts. He signed the grant award contract. Huron Cement will make two blocks per week which will be placed on the hillside along Berlin Street to allow for seats to be placed. Mrs. Arthur noted that signs should be posted to park in the parking lot and not down both sides of Berlin Street, as this creates a traffic hazard. The Edison Athletic Boosters have been asked to participate with funding.

NEW BUSINESS

TOWNSHIP HALL RESTROOMS: Erie Regional Planning Commission has advised to proceed with RFP for the ADA men’s restroom at the Township Hall. Mr. Frederick estimates the project will take about three months and that the comfort station will have to be utilized during the construction. They will try to schedule construction during a period of time when the Township Hall has lesser use. This project is

being funded entirely by the Community Development Block Grant without the requirement of matching funds. .

TOWNSHIP HALL OPEN HOUSE: There was discussion of the many projects that have been completed in renovating the Milan Township Hall. The Board will hold an open house so that the public may view the new elevator, newly renovated Trustees' Room and be brought up to date on the new HVAC and lighting improvements, as well as, announcing future projects. The open house is scheduled for Wednesday, May 29 at 7:00 p.m. Invitations will be extended those involved in the project and posted to the public. The Sandusky Register will write an article covering the renovations. The Board will hold a special meeting at that time for purpose of dedicating the renovated Township Hall.

FINANCIAL

Mr. Rospert explained that payment to Huron Township have to be made from money the Township receives from building permits. Permits are paid to Milan Township. Milan retains 10% of the fee and must pay back the remaining 90% to Huron. Due to some large permit fees, this requires that some funds be added through a Supplemental Appropriation.

Mr. Rospert presented a supplemental appropriation of \$55,000 within the General Fund. This \$55,000 will be used to increase the Permanent Appropriation in Fund 1000-110-389-0000 "Other – Insurance and Bonding" by \$10,000 and 1000-420-370-0000 "Payment to Another Political Subdivision" by \$45,000.

Mr. Nickoli moved and Mr. Shover gave second to the motion to approve the Supplemental Appropriation.

INSURANCE: A letter was received from OTARMA asking for a response for the remedy of their suggestions. Mr. Frederick stated that he will respond to the letter.

The Board elected to pass on renewing Teledoc cell phone medical assistance. Everyone seemed to agree that although this offers 24 hour coverage, it is not actually needed and would save the Township \$600 per year.

As there was no further business brought before the Board, Mr. Frederick declared the meeting adjourned at 7: 57 p.m.

Mr. Daniel Frederick, Chairman

Mr. Zachary Rospert, Fiscal Officer