

BOARD OF TRUSTEES

Daniel Frederick
Gerald Nickoli
Mike Shover

FISCAL OFFICER

Zachary Rospert



MILAN TOWNSHIP

www.milantwp.org

MILAN TOWNSHIP

1518 State Route 113 E
Milan, Ohio 44846
419-499-2354

ZONING INSPECTOR

Colleen Arthur

The Milan Township Board of Trustees met for the second regular meeting of the month on Wednesday, September 19, 2018. Present at the meeting were Trustees Mike Shover, Dan Frederick, and Jerry Nickoli, Zoning Committee Chairman Bill Muthig, Road Supervisor Dave Fox, Fiscal Officer Zach Rospert, Sec./Z.I. Colleen Arthur and Dawn Shover in the audience.

Chairman Frederick opened the meeting at 7:00 p.m. as all rose to recite the Pledge of Allegiance.

ROLL CALL: Mr. Rospert called the roll as follows: Mr. Frederick, present; Mr. Nickoli, present; Mr. Shover, present.

MINUTES: Mr. Shover moved for the approval of the Sept. 5, 2018. It was noted that the Trustees need to put a policy in place for indigent burials; not a budget. With this change noted, Mr. Nickoli seconded the motion. The motion carried unanimously.

EXPENSES: Mr. Nickoli moved and Mr. Shover seconded a motion to approve expenses as presented by the Fiscal Officer. The motion unanimously carried.

Electronic 173-176 & Warrants 18456-18473 \$13,500.26

MAINTENANCE

ROAD MAINTENANCE: Mr. Fox reported that all roadside mowing is completed at present. The guardrails on Seminary Road, Berlin Street and Old Plank Road have been weed wacked, as well as, some of River Road. They will continue cleaning up guardrails tomorrow. Grass is still growing in this warm weather so more mowing will be needed this season.

A broken hose was repaired on one of the trucks.

Shaw Mill and Plank Roads have had tar and chip coat applied by the County Engineer.

RILEY ROAD: An area near an old catch basin at 13715 Riley Road, Flannery property has developed a problematic sink hole. Mr. Fox and Mr. Hudson have dug out the sink hole to four (4) feet to explore the source. Lori Flannery says a catch basin removed in the 1980's before most of the houses were built on Riley Road. The pipe from that catch basin used to empty into the pond. Ohio Edison placed an electric pole in the vicinity and that is where the sink hole is appearing. Mr. Nickoli observed the area and believes that the utility pole most likely hit the tile. There is more than one sink hole. Cavities are only found near the electric pole. The tile must be very large due to the amount of soil being displaced. The Township will have to contact Ohio Edison before the problem can be fixed. Mr. Fox will seek some other advice on the matter before taking action.

EDISON PARK: A spigot was replaced at Edison Park.

land on or bordering upon which the object is maintained to remove it within thirty days. If that person refuses or neglects to comply with the order, the board shall have the object removed. The expense incurred in that removal shall be certified to the county auditor and entered on the tax duplicate again that land, to be collected in the same manner as other taxes.”

WHEREAS, Milan Township has received numerous complaints from residents on Riley Road who drop off and pick up their children from the bus at that location, and

WHEREAS, the Township Trustees have sought an amiable solution between the property owner and neighbors without resolution, and

WHEREAS, The Milan Township Board of Trustees have diligently examined the matter and found that the property owner, Andrew Houser, has deliberately placed wooden posts and an earthen mound in the Township right-of-way in front of 13959 Riley Road, parcel #50-01159.000, and

WHEREAS, ORC 5571.14 (B) § 2) grants authority to the Township Trustees concerning
“Land belonging to a township road whether owned in fee simple or by easement.” “to remove objects or structures constituting obstructions” pursuant to ORC 5547.03 and § 3) “Objects that may be declared to be a public nuisance under this section include a fence, post, pole, athletic or recreational apparatus, rock, or berm, any vegetation, or any other object identified by the board as interfering with or obstructing the township road under division A of this section.”

THEREFORE, BE IT DETERMINED AND RESOLVED by the Milan Township Board of Trustees, that an obstruction exists at 13595 Riley Road consisting of wooden posts and a constructed earthen mound, deliberately placed by the property owner thereof. The Trustees order that said obstacles be removed from within the Township right-of-way per the requirements set forth in ORC 5571.14 (A) and so stated in this Resolution.

Mr. Shover did second the motion and the roll being called resulted as follows:

Mr. Frederick-yes; Mr. Shover-yes; Mr. Nickoli-yes.

RESOLUTION 2018-22 adopted this, the Nineteenth of September, 2018.

This Board finds and determines that all formal actions relative to the adoption of this Resolution were taken in open meeting of this Board and that all deliberations of this Board or its committees, if any, which resulted in formal action, were taken in meeting open to the public in full compliance with applicable legal requirements including Section 121.22 of the Ohio Revised Code.

EDISON PARK: Mr. Frederick noted that Erie Metro Parks Nature Works Grant may have funds available to improve the seating at the tennis courts at Edison Park. This project could be undertaken in the spring of 2019. The scope of the project would be to level areas along Berlin Street in a terraced arrangement with retaining walls where spectators’ chairs could be placed. Tom Jeffries has been contacted and said that the Edison Athletic Boosters are supportive of the project. Mr. Nickoli suggested it might be best to hire a landscape company to terrace the hill.

TOWNSHIP HALL: Mr. Frederick passed out prepared drawings of the proposed 2nd floor HVAC for the Township Hall. He explained that the plan is for four (4) furnace units to be situated on the right side of stage above the storage area. The electric panel in the mechanical room has already upgraded. The condensers would be under the fire escape. Four vents ducts will be in the ceiling.

As far contracting; a gas connection will be needed and could be accomplished by the plumbing contractor already involved with the elevator. Only the mechanical would need to be bid out. Mr. Frederick recommended obtaining three estimates (bids) from Gundlach, Hohler and Heartland.

Mr. Nickoli asked why the system was designed to utilize four heating units rather than one larger. Mr. Frederick stated that the smaller units are easier to handle and provide zoned heat. Mr. Shover asked about cost. Mr. Frederick estimates the cost to be in the vicinity of \$50,000 to 60,000. Mr. Nickoli asked about air conditioning the first floor. Mr. Frederick noted that the plan does not include first floor for air conditioning. The elevator will have heat and air conditioning.

Mr. Nickili moved and Mr. Shover seconded the motion to move forward with getting three or more estimates for HVAC installation of the second floor at the Township Hall. The motion passed unanimously.

FIRE

Nothing

ZONING

PERMITS: Recently issued permits were on the table for review.

PENDING APPLICATIONS: Lake Erie Arms : Mrs. Arthur reported that she had phoned Mr. Kegaris and explained the Trustees' actions on the zoning fees. Mr. Kegaris stated that they're working out the final tax abatement with the County and will proceed with the zoning permit application after that is finalized.

DAVE'S FOOD MART: Mrs. Arthur sent Mr. Feick appeals paperwork on Tuesday and is awaiting the return of appeals paperwork before scheduling the public hearing with the Zoning Board of Appeals.

CERTAINTeed: CertainTeed has finished their land exchange with Mr. Rockwell and would like to proceed with combining all parcels. They will be requesting a zoning change to include the newly acquired parcel to I-2.

ZONING FEES: Mrs. Arthur asked if the Board would like to review the comparisons of zoning fees and make changes to the Milan Township fee schedule. Mr. Frederick stated that he would like to review Danbury and Portage Townships also, as they are similar in size to Milan Township.

IWORQ SOFTWARE: Mrs. Arthur asked if the Board would like to make a decision concerning purchasing the IWorq software that the County has suggested. Mrs. Arthur noted that her during her last conversation with representative, Marty Smith, he indicated that the fees might be somewhat negotiable. She also noted that she had included the population of the entire Township, but it was pointed out that the Village of Milan's population should not be included when establishing the cost. The Trustees would like to see if they could come down a bit based on this change. Mr. Frederick would also like to speak to the County to see who is using the software and what the County plans. She will go

back to Mr. Smith with these questions. The agreement, as presented, needs to be entered into by September 28, 2018.

VIOLATIONS:

Resident complaint about Lehmann property at 1912 Warwick has been resolved as the owner has mown the lawn.

A second violation notice is going out to the Adams property on River Road concerning the removal of the trailer.

A recent inspection of the Wikel Road property (Gede) showed that although five cars were still parked in front of the barn at the rear of the driveway. Some have been removed and no automobiles were listed for sale.

EHOVE: Mrs. Arthur reported that she will be meeting with representatives from EHOVE concerning a planned expansion of buildings.

Mrs. Arthur reminded the Board that there will be a public hearing at 6:30 p.m. before the next meeting on October 3rd.

OLD BUSINESS

GENERATORE MAINTENANCE: Mr. Fox asked about the inoperable generator at Township Offices at 1518 State Route 113. Generators at the fire stations are working. Williams Company is being considered to provide a maintenance contract. There's been some difficulty in getting the representative from Medina to review the situation and make an offer. It was felt that perhaps contacting the Toledo office would be best.

NEW BUSINESS

OHIO CHAUTAUQUA: Mr. Frederick reported that the agreement with Ohio Chautauqua is identical to the previous agreement and the signature is due November 1st. The Chautauqua Committee meets in October and a signature is not needed on the contract until after that meeting. The Township will only be responsible to pay for some of the advertising and a couple hundred for expenses; less than \$600. The Township acts as a figurehead and does not make all the arrangements. Mr. Frederick moved and Mr. Nickoli seconded the motion to sign the agreement with Ohio Chautauqua to hold the event in 2019. The motion passed unanimously.

TOWNSHIP HALL USE: The Trustees asked that the Township Hall Agreement be made available for review at next meeting. Mr. & Mrs. Teed have request alcohol at township hall for December 31, 2018 for a 25th anniversary and 50th birthday party. Mr. Shover moved to waive the prohibition alcohol in the Township Hall for that event. Mr. Frederick seconded the motion. The motion passed unanimously.

EMPLOYEE CLOTHING: Mr. Shover noted that the Maintenance crewmen have requested the Township provide safety colored T shirt. There was some discussion of the clothing fund and how these could be ordered. The Trustees would also like a township polo styled shirt to be worn to events they attend with a Township logo. All agreed, but no formal action was taken. .

FINANCIAL

ELM STREET LAND PURCHASE: Mr. Rospert requested the following transfer of funds to provide for the purchase of the land on Elm Street.

\$15,000.00 from 1000-120-190-0000 Other-Salaries
\$ 5,000.00 from 1000-180-530-0000 Claims
\$10,000.00 from 1000-610-323-0000 Repairs & Maintenance
\$ 6,200.00 from Contingencies

Totalling \$36,200.00 to 1000-760-710-0000 Land.

Mr. Frederick moved and Mr. Nickoli seconded the motion to approve the transfers. The motion passed unanimously.

Mr. Frederick moved and Mr. Nickoli seconded the adoption of the following resolution.

RESOLUTION 2018-23 A RESOLUTION OF THE MILAN TOWNSHIP BOARD OF TRUSTEES
ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE
BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES
AND CERTIFYING THEM TO THE COUNTY AUDITOR FOR THE FISCAL
YEAR 2019.

(The original of Resolution 2018-23 is on file with the Fiscal Officer.)

The roll being called resulted as follows: Mr. Frederick-yes; Mr. Nickoli-yes; Mr. Shover-yes

RESOLUTION 2018-23 ADOPTED SEPTEMBER 19, 2018.

INVESTMENTS: Morgan Stanley Corp. is moving out of public fund and the Township's financial representative has left that company and is now working for UBS. Mr. Rospert has already looked into the matter and believes he will probably just move the Township's investment funds to UBS. It will be the Fiscal Officer's decision to make.

ERPC: A meeting of the Erie Regional Planning Commission is scheduled for September 27th. Mr. Frederick noted that he would not be available to attend. Mr. Shover and Mr. Nickoli stated they will both attend.

BIKE PATH: Mr. Shover brought up the issue of the bike path. Carrie Whitaker, from the County Auditor's Office sent some information on the local MPO funds. Mr. Rospert added that the Township might be eligible for \$10,000 in 2023, but noted that since it is for bike path to the High School and not the elementary school, it may not meet the qualifications.

There was continued discussion of other municipalities that have been able to get bike paths along highways to high school, i.e. Catawba Island, Huron, and Wakeman all have a bike path. It was noted that a citizen driven campaign might be able to get funding by ODOT. Expanded pavement along a roadway, as opposed to a separate bike path seems to be the popular and less expensive way to go. More research is needed.

Mr. Fox added that he would like to pull out all bushes at the Township Hall to make way for the renovations. The Trustees agreed. Mr. Fox noted that he would also like to take out some of the overgrown shrubs at Fire station No. 2. The chipper is only available until October.

It was noted that the Trustees will meet for a Monday Morning work session at Fire Station #2.

As there was no other business brought before the Board, Mr. Frederick declared the meeting adjourned at 8:40 p.m.

Mr. Daniel Frederick, Chairman

Mr. Zachary Rospert, Fiscal Officer