

## **BOARD OF TRUSTEES**

Daniel Frederick  
Gerald Nickoli  
Mike Shover

## **FISCAL OFFICER**

Zachary Rospert



## **MILAN TOWNSHIP**

1518 State Route 113 E  
Milan, Ohio 44846  
419-499-2354

## **ZONING INSPECTOR**

Colleen Arthur

# **MILAN TOWNSHIP**

[www.milantwp.org](http://www.milantwp.org)

Milan Township Board of Trustees met for the second regular meeting of the month on Wednesday, March 21, 2018 at 7:00 p.m. in the Trustees' Room of the Milan Township Hall. Present at the meeting were Trustees Dan Frederick, Jerry Nickoli, Fiscal Officer Zach Rospert, Road Supervisor Steve Rockwell, and Sparky Weilnau.

### **GENERAL**

Mr. Frederick opened the meeting with the Pledge of Allegiance at 7: 00 p.m.

Mr. Frederick asked Fiscal Officer Rospert for a roll call, resulting in the following: Mr. Frederick, Present; Mr. Nickoli, Present; Mr. Shover, Absent.

MINUTES: Minutes from the March 7, 2018 were not ready for approval. Action was tabled until the next regular meeting.

EXPENSES: Mr. Nickoli moved and Mr. Frederick seconded a motion to approve payment of expenses as presented by F.O. Rospert. The motion carried unanimously. Approved Warrant Numbers 18068 - 18087 and Payment Vouchers 54 - 58 in the amount of \$27,493.65.

### **MAINTENANCE**

PICKUP TRUCK: S. Rockwell noted that, with the sale of the 2011 F350, the road crew only has the 2004 F350 for daily operations. Mr. Nickoli asked if mowing was the only time both trucks are needed. Mr. Rockwell suggested they are going in opposite directions numerous times, and further explained having only one truck would not be practical. Mr. Frederick reviewed the bids received for a new truck: Matthews Ford, \$28,575; Don Tester Ford, \$36,199; Artino Ford, no bid submitted.

Mr. Nickoli moved and Mr. Frederick seconded a motion to proceed with the purchase of the 2018 Ford Pickup Truck, in the amount of \$28,575.00 from Matthews Ford. The motion carried unanimously.

Mr. Rockwell indicated Erie County completed berm work on Kelly Road, from Mason Road to Bryan Road. Milan Township was only responsible for the cost of the stone. Mr. Rockwell and the Trustees thanked Roch Hammand and the Erie County Engineers Office for their continued support.

Mr. Rockwell asked for an update on the drainage situation on Warwick Drive. Mr. Frederick stated the township was waiting on the engineering drawings from the Erie County Engineer. Once complete, the township will solicit bids from multiple companies.

Mr. Rockwell indicated that there are there are two ash trees on Seminary Road, and one ash tree on Kelly Road at the underpass, that need to be taken down. Mr. Frederick asked Mr. Rockwell to bring a

quote to the next meeting. Mr. Weilnau asked Mr. Rockwell to check out a maple tree on his property, and Mr. Nickoli asked Mr. Rockwell to check out an ash tree on Berlin Road.

Mr. Rockwell noted that the 2013 International Plow has a hydraulic leak. American Diesel will repair.

Mr. Rockwell asked how to proceed with the roof at Fire Station 2, and asked if we should replace the window in the hose tower at the same time. Mr. Frederick indicated he will get in contact with someone to inspect the roof, and also suggested the window replacement would be a separate project. Mr. Rockwell will ask Janotta & Herner for an updated quote to replace the hose tower window.

Mr. Frederick indicated the Erie County Engineers Office responded to our request to review the scope of work proposed by Precision Paving for the Shawmill Hill project. The Engineers Office noted that this proposal would improve the road now, but is not a permanent fix. After discussion, and a phone call to Precision Paving, it was determined that the proposal from Precision is the most cost-effective way to approach the repair. After considering the input of the Erie County Engineers office, Mr. Frederick moved, and Mr. Nickoli seconded the motion to proceed with the \$18,290 contract with Precision Paving to perform work on Shawmill Hill.

#### **FIRE**

Chief Rospert provided a written report updating the trustees on his findings from the companies approved by OTARMA for Grant Reimbursement to update Fire Policies. He noted that the only company to respond so far is Lexipol. Lexipol provides a list of template policies, and allows you to pick what you want to add to your policy. The cost is \$1,860 annually, but can be canceled anytime. Both Chief Rospert and the Trustees agreed this is not a good option for the Township.

#### **ZONING**

Z. Rospert noted there have been frustrated residents calling and stopping into the township offices complaining about the Zoning Inspector's availability. Mr. Frederick noted that Ohio Revised Code does allow the fiscal officer to be appointed and paid for zoning activities. Z. Rospert indicated he was not interested at this time.

#### **OLD BUSINESS**

NO WAKE ZONE: Mr. Frederick noted a public hearing needed to be set for the No Wake Zone. Mr. Frederick moved, and Mr. Nickoli seconded a motion a set the Public Hearing for 6:45 PM on Wednesday, April 4, 2018 at the Town Hall, to extend the No Wake Zone on River Road further South. Motion carried. Mr. Frederick indicated he will invite ODNR to the hearing, and Mr. Rospert indicated he will publish the hearing.

WORK SESSION: The trustees indicated they will meet on Monday, March 26 at 8:00 AM for a work session to review the personnel policy.

#### **NEW BUSINESS**

CDBG/FORMULA GRANT: Erie Regional Planning sent out letters soliciting applications for the 2019 Formula Grant. Mr. Frederick explained that we used this grant in 2016 to construct the new restrooms in the Town Hall. After a few project proposals, Mr. Frederick moved, and Mr. Nickoli seconded a

motion to submit an application to finish the other restroom, and complete the kitchen area of the Town Hall, making both handicap accessible. Motion carried.

Mr. Nickoli indicated he will attend the Erie Metro Parks grant introduction meeting, through which we plan to apply for seating at the Edison Park tennis courts.

It was noted that companies are soliciting renewals for Workers Compensation. The trustees would like to continue our relationship with CareWorks Comp.

Mr. Frederick noted that he attended the Erie County Health District Advisory Council annual meeting. He noted their budget is now up to \$11M, with current expansions primarily focusing on treating Mental Health issues.

Mr. Nickoli moved, and Mr. Frederick seconded a motion for Mr. Frederick to send a letter, on behalf of Milan Township, in support of House Bill 500. Motion carried.

### **FINANCIAL**

OTARMA RENEWAL: Z. Rospert indicated he and Mr. Rockwell went through the list of insured township assets. Mr. Rospert asked the trustees if they preferred to review the values assigned to the various property assets. The trustees asked for values assigned to a few assets, and were assured by Z. Rospert that there has been a slight increase to the values annually. The trustees agreed to proceed as usual.

HEALTH INSURANCE: Z. Rospert indicated Burnham and Flowers would like to meet with the Trustees to discuss plan offerings on Tuesday, March 27, 2018. A meeting was set for 1:00 PM at the Township offices.

As there was no further business, Mr. Frederick declared the meeting adjourned at 8:40 p.m.

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Mr. Daniel Frederick, Chairman

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Mr. Zachary Rospert, Fiscal Officer