

BOARD OF TRUSTEES

Daniel Frederick
Gerald Nickoli
Mike Shover

FISCAL OFFICER

Zachary Rospert



MILAN TOWNSHIP

1518 State Route 113 E
Milan, Ohio 44846
419-499-2354

ZONING INSPECTOR

Colleen Arthur

MILAN TOWNSHIP

www.milantwp.org

The Milan Township Board of Trustees met for the first regular of the month on Wednesday, May 2, 2018 at 7:00 p.m.

Roll Call: The roll was called. Present were Trustees Dan Frederick, Gerald Nickoli, and Mike Shover. Also present were Road and Maintenance Supervisor Dave Fox, Andy Rospert, Chad Wetherill and his contractor, Nick Frederick, Don Kriedler, Brian Rospert, Ben Smith, Bill Muthig and Colleen Arthur

MINUTES: Mr. Shover moved to approve the minutes of the April 18, 2018 meeting. Mr. Nickoli seconded the motion. The motion passed unanimously.

EXPENSES: Mr. Nickoli moved and Mr. Shover seconded the motion to approve payment of expenses presented by Mr. Rospert. The motion carried unanimously.

Approved Warrant Numbers 18157-18210 and Payment Vouchers 81-87 in the amount of \$58,167.83.

AUDIENCE COMMENTS:

Mr. Wetherill addressed the Board with a request to tap-in to the Township's road water drainage system with excess water from a house he is building on Bryan Road. Mr. Frederick noted that all the Trustees had been out to look at the situation. Road Supervisor Dave Fox said that the drain was running well and that the trees which were removed seem to have helped.

Mr. Nickoli noted that the last two catch basins were connected with smaller pipe. Mr. Fox said it would be easy to clean in that location. Mr. Shover noted that he had no problem with tap in

Mr. Frederick stated that the immediate need is to deal with the sump pump water, but did not see the need for tying in the eaves and perimeter water. Mr. Nickoli agreed with Mr. Frederick's assessment noting that the water from outside the house should not become part of the road water system and could be dealt in another way. Mr. Wetherill's contractor stated that a field tile was hit when digging the foundation and that he wanted reconnect and redirected the flow of water. Mr. Frederick noted that the finish grade would also improve the fall away from the house.

Mr. Nickoli suggested that the ground and eaves water be diverted to the field tile at the back of the lot. The contractor stated that the tiles run every 40 feet. He also noted that he would like to do underground retention area and would like to take that to the existing field tile to get it 40-50 feet away from the house. The contractor also noted that he didn't want the Trustees to think that they tied into the road drainage with the eaves water, but he had in fact already installed check valve.

Mr. Frederick then moved to allow a tap in to the Township road water drainage system with water from the sump pump only at 800 Bryan Road, by Mr. Chad Wetherill. Mr. Nickoli seconded the motion. The motion carried unanimously.

ROAD MAINTENANCE SUPERVISOR POSTION: As Mr. Rockwell had retired from the Road and Maintenance Department Supervisor, the position is being offered to Mr. Dave Fox. Mr. Fox has agreed to take the position. Mr. Nickoli suggested that a \$1 hour raise be given at this time and that a pay increase will be considered again at the next organization meeting. Mr. Nickoli thanked Mr. Fox for his willingness to step into the position.

Mr. Shover moved and Mr. Nickoli seconded the motion to appoint Mr. Dave Fox to the position of Road and Maintenance Supervisor will a dollar per hour pay raise commencing at the beginning of the current pay period, April 30, 2018. The motion carried unanimously.

ODOT SALT CONTRACT OFFER. Mr. Frederick explained the Township has the option to purchase road salt by contract agreement from both Erie County Engineer's Office and ODOT. The Township always get salt from County, but in the past couple of years we also ordered from ODOT. The County contract is always in effect until December 31st of the following year. Mr. Fox explained that the Township currently has 400 ton in storage and 200 tons left piled. If the Township contracts with ODOT it must purchase at least 90% of the contracted amount. Mr. Nickoli asked how much salt does the Township use in a season. Mr. Fox said that it generally runs about 600 tons per year; which is we currently have and can still order from the County at the current contract price until December 31, 2018 if it is determined that more is needed . The Trustees saw no need to get salt from ODOT and no action taken.

FIRE

Chief Rospert reported that Scott Slaughterbeck, Matt Starcher and Jarett Roesch passed level II training . There were some remaining funds in the EHOVE training account that was set up as part of the truck sale. These funds were used for the training. These firefighters will sign a (3) year commitment to the Department.

The Department will be holding two association meetings per month on the first and fourth Mondays and one training.

With the retirement of Steve Rockwell there is now an open position on the department.

ZONING

Mrs. Arthur reported that the County Auditor Office is requesting that the Zoning Department provide copies of blueprints for all new construction. Mrs. Arthur stated that Zoning does not require blueprints for zoning purposes, particularly on residential construction because we do not issue building permits. Only a plot plan is required for zoning. The Auditors Office could obtain commercial blueprints from the Huron Building Department. Mr. Frederick noted that since it is not in the realm of zoning to require building blue prints, it is unreasonable, even improper, for the Zoning Department to request them of applicants. Mrs. Arthur will write back to the Auditors Office explaining why will cannot provide such documentation.

OLD BUSINSS

METRO PARK GRANTS: The Board decided to reapply next year for the Erie Metro Park grant, as quotes came in too high to terrace the hill for seating along the Edison Park Tennis Courts. The Board will decide more on the tennis hill for next year.

CERTAINTEED: Mr. Frederick noted a newspaper article concerning the expansion of CertainTeed's asphalt facility. Erie County Economic Development Committee was credited with assisting with the 37 million dollar capital investment. The expansion of the current facility is projected to be finished by 2020. There will be some new jobs and 196 current position retained. Mrs. Arthur reported that she is working with the project engineer to finalize the site plan review. CertainTeed will submit the final plan sometime in June.

MILLIMAN ROAD: Both Norwalk and Townsend Townships are prepared to participate in the chip seal of their portion of Milliman Road. Townsend Trustees have signed an agreement and Norwalk has given verbal approval.

Mr. Shover commented on Scheid Road. The north side of Scheid Road is in Huron Township.

NEW BUSINESS

BUSINESS INCUBATION PROJECT: Mr. Nick Frederick, an Ohio State student addressed the Board concerning a research topic. The Old Police Station has not been in use for some time. Mr. Frederick is proposing using the facility as the location for a business incubator project for the promotion of economic development. For Mr. Frederick to get his project approved the Township must allow use of the facility free of charge and the Village of Milan would have to waive utility costs as part of the program. Mr. Nickoli asked what Mr. Frederick's involvement would be. He stated it would be to observe the business or businesses and monitor the progress.

The purpose of a business incubator is to allow a new business to grow without facing the expense of rent and utilities in its infancy. There are other stipulations, such as, no major pay raise during the incubation period. Savings can be put to advertising or other business expenses. F.O. Zachary Rospert asked about tax liability. Several financial options were discussed. There may be grants to cover some of the cost. To summarize, local government basically provides space, electric and water. Other costs have to be paid by the business. There may also be some insurance issues to be worked out. It might be possible to contain two business models at the Old Police Station. Trustees were supportive of the idea. There would be an advisory committee. Mr. Nick Frederick will come back in the future with more information on the project.

ZONING VIOLATION: Mr. Nickoli stated that he received a phone call concerning the 3rd house on left, north of tracks on Wikel Road. It is thought the owner may be commercially selling cars. Mrs. Arthur said she would investigate.

FINANCIAL

HEALTH CARE INSURANCE: Mr. Zach Rospert noted that the health insurance renewal is due July 1, 2018. Burnham and Flower is the agent of record. They have made a new proposal since the current policy no longer available. Mr. Shover noted that the renewal included an 18% increase and doubled the deductible.

Mr. Rospert noted that the new plan will recognize some savings to the Township and there will also be some credit from dropping Mr. Rockwell from the roll. Representative Sean Sprouse is aware of these changes. Trustees were satisfied with Burnham and Flowers representation and offer of favorable rates. The insurance provider will be Medical Mutual of Ohio.

Mr. Shover moved to accept the proposal for medical insurance that was presented by Sean Sprouse at a Trustees' work session. The plan is provided by Medical Mutual of Ohio, HRA with the windfall option. Mr. Nickoli seconded the motion. The motion passed unanimously.

INVESTMENT: F.O. Zachary Rospert noted that the Ohio Revised Code requires a depository agreement between financial institution and the Township for investment purposes. The Township has this in place; however, there is a \$250,000 transaction limit. Trustee approval is needed for higher amounts and Mr. Rospert would like to transfer \$325,000 to the low risk certificate of deposit for the Township.

Mr. Frederick moved and Mr. Shover seconded the motion to approve the following resolution.

RESOLUTION 2018-05 THE TRANSFER OF \$325,000 FOR THE PURCHASE OF CDs THRU MORGAN STANLEY.

WHEREAS, Milan Township engages Morgan Stanley to invest savings into long-term Certificate of Deposits.

WHEREAS, The Milan Township Trustees understand that Milan Township does not have a depository agreement with the listed banks, but pledge that the investments in each bank brokered by Morgan Stanley shall not exceed the FDIC insured limit, currently at \$250,000, nor will said investment exceed a 5-year investment term.

WHEREAS, Milan Township Trustees agree to invested in the following banks, as of May 2, 2018: American Express Salt Lake City UTCD, BMO Harris Bank Chicago IL CD CPN, Capital One NA Mclean VA CD, Comenity Bank Jumbo DE CD, Discover Greenwood DE CD CPN, Goldman Sachs New York NY CD, Premier Bank CD Dubuque IA CD, Capital One Bank Glean Allen VA, Wells Fargo BK NA Sioux Falls SD.

The roll was called resulting as follows: Mr. Frederick- yes. Mr. Shover-yes. Mr. Nickoli- yes.

RESOLUTION 2018-05 adopted May 2, 2018.

ZONING COMMISSION CHANGES TO THE ZONING RESOLUTION: Mr. Bill Muthig addressed the Board concerning the Zoning Commission's list of amendments to the Resolution by remove references to issues that are covered by building code per Ohio Revised Code. He asked if the Trustees would like to work session to explain these changes. The proposed changes have been sent to ERPC. The public hearing for these changes is scheduled for Monday, May 21, 2018 at 7:00 p.m.

The Trustees said they did not require a work session to review the changes, but would consider the changes at their own work session as presented.

Mr. Muthig explained that the Commission has compiled a summary of proposed changes with rationale behind each change, sections of the Resolution where the language will be changed and the pages where these changes will occur.

The Erie County Commissioners will be holding their monthly meeting in Milan Township in the Trustees' Room of the Milan Township Hall on the 17th of May at 9:45 a.m. The renaming of Old Plank Road will be taken up at that meeting.

As there was no further business brought before the Board, Mr. Frederick declared the meeting adjourned at 8:35 p.m.

Daniel Frederick, Chairman

Zachary Rospert, Fiscal Officer