

## **BOARD OF TRUSTEES**

Daniel Frederick  
Gerald Nickoli  
Mike Shover

## **FISCAL OFFICER**

Zachary Rospert



## **MILAN TOWNSHIP**

1518 State Route 113 E  
Milan, Ohio 44846  
419-499-2354

## **ZONING INSPECTOR**

Colleen Arthur

## **MILAN TOWNSHIP**

[www.milantwp.org](http://www.milantwp.org)

The Milan Township Board of Trustees met for the second regular meeting of the month on Wednesday, January 17, 2018 at 7:00 p.m. Trustees Dan Frederick, Mike Shover and Gerald Nickoli, as well as Fire Chief Brian Rospert, Fiscal Officer Zach Rospert, Road Superintendent Steven Rockwell, Zoning Inspector/Secretary Colleen Arthur, Mary Basterach, Nick Grine, Don Kriedler, Joe Margetiak, Lou Kalin, Tom Jesberger and Cindi Rospert were present.

Mr. Frederick called the meeting to order at 7: 00 p.m. as all rose to recite the Pledge of Allegiance.

**FFDFB ELECTION:** The first order of business was to hold the election of official to serve on the Fire Fighters' Dependents' Fund Board. Mr. Frederick and Mr. Shover were chosen at the Township Organization meeting to represent the two positions from the Board of Trustees.

Chief Rospert then opened the ballot box and read the names being cast for two members of the Fire Department to serve on the FFDFB. Mrs. Arthur and Mr. Z. Rospert tallied the votes. Chief Brian Rospert and Assistant Chief Tom Jesberger were elected to serve by a clear majority. The four newly elected members chose to appoint Mrs. Cindi Rospert to FFDFB as the citizen representative and appointed her to act as Secretary to the Board.

Mr. Frederick explained the purpose of the Fire Fighters' Dependents' Fund Board to the audience. It was noted that the Township has one recipient of benefits, Mrs. Mary Lou Koch. This concluded the annual election of members to the FFDFB.

### **GENERAL**

**AUDIENCE:** Mrs. Mary Basterach asked about what had happened to the top of the Civil War Monument that had been replaced in the Village Square a couple years ago. Mr. Frederick explained that it is being stored at Fire Station #2. There are plans to move it to the current Trustees Room once the new elevator is constructed and the Trustees' Room will be turned into a small Township Museum/elevator lobby. Mr. Frederick suggested that they may make it into a table. Mrs. Basterach was glad to hear it was being cared for.

**MINUTES:** With some minor changes noted, Mr. Nickoli moved to approve the minutes of the January 3, 2018 meeting. Mr. Shover gave second to the motion. The motion carried.

**EXPENSES:** Mr. Nickoli moved and Mr. Shover seconded the motion to approve payment of the Townships expenses as presented by the Fiscal Officer. The motion carried.

Approved Warrant Numbers 17924 - 17947 and Payment Vouchers 11 - 18 in the amount of \$43,663.03.

### **MAINTENANCE**

**EDISON PARK:** It was reported that a gutter has fallen off on the Berlin Street pavilion at Edison Park. It was thought that ice weight brought the gutter down. Contractor Chad Coon did the roof replacement



PERSONNEL: Chief Rospert reported that two members have recently resigned from the Milan Township Volunteer Fire Department and that the Officers have interviewed Nick Grine for one of those positions. Mr. Grine comes to Milan with Level II Firefighter and EMT certification, as well as, seven years' service with another fire department. He is currently employed in Milan, but lives in Norwalk Township within 5 miles of the station. Chief Rospert strongly recommends the Trustees approve the hiring of Mr. Grine. Mr. Shover moved to hire Nick Grine as a Firefighter on the Milan Township Volunteer Fire Department. The motion passed unanimously

EQUIPMENT: The Chief reported that Jamie Starcher has the new Ipad and Firehouse Software installed and the fire inspectors will be using the new tablet on inspections.

TRAINING: Northern Ohio Arson Training will take place on February 24-25 in Ashland. There are three inspectors that would like to attend this training. Two would like to go for both days at \$110/each and one member would like to attend one day at \$70. Mr. Nickoli moved to approve payment of the registration fee and to reimburse mileage for the three individuals wishing to attend. Mr. Shover gave second to the motion. The motion carried.

PURCHASE: The Department would like to purchase 50 maximum occupancy load signs at \$.95 each plus shipping and handling, and asks that the Fiscal Officer make the purchase. This is an opportunity to purchase these signs at a reduced price. . Mr. Nickoli moved and Mr. Shover seconded the motion to purchase 50 maximum occupancy signs at a cost not to exceed \$100. The motion carried.

Mr. Shover asked about when and why Chief comes to the Trustees to approve purchases. Chief Rospert explained that regular supplies are purchased without coming to the Board, but things out of the ordinary or major purchases are brought to the Board of approval.

FIRE CALLS: The Chief reported on two consecutive structure fires in Berlin Township that occupied the Department from 9:30 p.m. to 2:00 a.m. this past Sunday.

TRAINING: On Saturday, January 20<sup>th</sup>, fifteen fire fighters will be attending the Northern Ohio FOOLS survival training at EHOVE. This is a free training offered to departments with training seminars offered to spouses. Mrs. Cindi Rospert noted that they were fortunate that spouses are involved in these trainings, as it helps with understanding, comradery, and support.

### **ZONING**

ZBA HEARINGS: Mrs. Arthur reported that there are two Zoning Board of Appeals hearings in the works. Appeal applications have been taken out by CertainTeed for setback variances on new construction of the asphalt plant and for the railroad spur. Mrs. Arthur is working with Tracy Smoker, Project Engineer on the details. In December, Mrs. Arthur met with representatives of CertainTeed on what the appeal process would entail and where variances would be necessary. She also invited John Zimmerman of the Huron Building Department to attend.

Additionally, an appeal application was taken out for new home construction on a 40 acre parcel on Route 113 West. The owner purchased the property on which is an existing barn. He would like a variance from the requirement to locate the principle structure in the front of any secondary structure. His reasoning is 1.) He would like to locate the house closer to the woods, which would be behind the existing barn. 2.) He would like to preserve the acreage in the front for farm use, as it currently is used, and 3.) There are some drainage and farm tile issues that prohibit locating the foundation in front of the barn. Mrs. Arthur is awaiting both of these applications.

NEW BUSINESS: There is one pending application so far in 2018. A new business, Southern Health Care, is locating in the business plaza where Ol' Towne Windows was. The application has been submitted, but she is waiting on a check to come from their parent office, Curo Health Services, in North Carolina. There have also been a couple of lot split approvals in January.

Zoning Commission will meet on Jan. 22, 2018.

**OLD BUSINESS**

**NEW BUSINESS**

BIKE PATH: The Board received an email request from Nicole Grohe, Erie Metro Parks asking to identify recreational areas, paths and trails that may be used for a bike path in Milan Township for their website. The Greenway is the only area in Milan Township that came to mind, but the Trustees were not sure how to respond, since Erie Metro Parks already owns what is available there. Mr. Z. Rospert stated that the purpose of the request is just to include information for biking and walking on the Metro Parks website; no response is really necessary.

This brought up the question of a bike path to the high school. Mr. Nickoli said he was concerned about the cross country team running on Route 113. Mr. Brian Rospert explained that when they researched the Safe Routes to School there was some opposition because of a regulation regarding the distance between the Village and the High School being greater than 2 miles. However, it may be changing, as Huron put a new bike path to Huron H.S. over 2 miles.

Carrie Whitaker heads up a program with the Co. Commissioners and recently asked for interest. Village got above a max grant for a path. The Trustees will speak to Mrs. Whitaker at ERPC.

**FINANCIAL**

LEGAL ADS: Mr. Rospert noted that in light of the decision to advertise meetings and legal announcements on the Township website and posting physical notices, he would like to purchase a nice display bulletin board to be located outside the Township Hall.

AUDIT: Mr. Rospert reported that the State Audit has been completed and asked if the Trustees would like an exit conference. The Trustees would like to have an exit conference during a Monday, January 29 work session at 8:00, if ready.

Mrs. Rospert asked if the Trustees were aware of some of the historical documents located behind the stairs in the Township Hall. Yes, they are aware of these and other historical documents within the Township Hall. Some of these may be displayed in the planned lobby/museum.

WORK SESSION: If the Auditor's exit interview is not ready, the Trustees will begin reviewing the Personnel Policy Manual at the upcoming work session.

As there was no further business brought before the Board, Mr. Frederick declared the meeting adjourned at 7:45 p.m.

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Mr. Daniel Frederick, Chairman

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Mr. Zachary Rospert, Fiscal Officer