

BOARD OF TRUSTEES

Daniel Frederick
Gerald Nickoli
Mike Shover

MILAN TOWNSHIP

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Milan, Ohio 44846
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FISCAL OFFICER

Zachary Rospert

ZONING INSPECTOR

Colleen Arthur

MILAN TOWNSHIP

www.milantwp.org

The Milan Township Trustees met for a regular meeting on Wednesday, February 7, 2018. Present were Trustees Dan Frederick, Jerry Nickoli and Mike Shover, Fire Chief Brian Rospert, Fiscal Officer Zach Rospert, Tyson Metz, Bill Muthig, Roger Moore and Sec./Z.I. Colleen Arthur. Maintenance/Road Supervisor Steve Rockwell was absent.

GENERAL

MINUTES: With a clarification of the purpose for an upcoming work session and the addition of some of the names of audience members, Mr. Nickoli moved to approve the minutes of the January 17, 2018 meeting. Mr. Shover seconded the motion. The motion carried unanimously.

Mr. Nickoli moved and Mr. Shover seconded a motion to approve the minutes of the January 29, 2018 work session. The motion carried unanimously.

EXPENSES: Mr. Nickoli moved to approve expenses as submitted by Fiscal Officer Zachary Rospert. Mr. Shover seconded the motion. The motion carried unanimously.

PUBLIC PARTICIPATION: Mr. Frederick asked if the audience members had anything they wished to bring before the Board. Mr. Roger Moore of 12319 Mudbrook Road (Route 13) asked the Trustees if something could be done to alleviate the noise caused by engine braking on Route 13 as trucks approach the Route 250 intersection. He and others also petitioned Board of Trustees to request lower speed limits. Mr. Frederick explained that ODOT will likely conduct a traffic study analysis upon our request. Mr. Frederick asked Mr. Moore to suggest a location along Route 13. Mr. Moore said from Horn Road to Route 250. Mr. Shover said he would notify the Sheriff and ask that they monitored traffic. Mr. Frederick noted that the engine brake issue is different and that the Township does has some authority. Mr. Nickoli explained that engine braking is done to slow the engine down in order to save brakes. The Trustees agreed to ask ODOT about what can be done to stop engine braking in that area. Mr. Nickoli then noted that he had been approached by Riley Road residents about a speed limit reduction on that road as well. The Township will request that the Erie County Engineer review the appropriate speed limit.

MAINTENANCE

2018 ROAD INVENTORY REPORT: Mr. Rockwell had submitted the Road Inventory report for proposed road improvements in 2018: Mr. Frederick noted that this report is used to inform the County Engineer’s Office of road improvements planned within Milan Township. Mr. Rockwell’s recommendations included sections of Shaw Mill, Plank McIntyre and Milliman Roads for seal coating, totaling an estimated \$62,051.00. Mr. Frederick noted that the report did not include milling out and resurfacing the hill on Shaw Mill Road. Mr. Frederick stated that he thought this should be included and proposed adding a lump sum of \$25,000.00 as a budget for those anticipated costs.

Mr. Nickoli moved and Mr. Shover seconded the motion to add \$25,000.00for improvements to Shaw Mill Road to the Road Inventory list and approve the \$62,051.00 estimate for seal coating area roads. The motion carried unanimously.

SAFE ROUTES TO SCHOOL: Mrs. Arthur noted that she couldn't find Richland Engineering plans for a proposed bike path from the Village to Edison High School that had been considered many years ago. Brian Rospert stated that bike paths are required to be at least 5' wide and the Township may have to pay for additional right of way for construction. He noted that paving an extra wide roadway is much less expensive and easier to maintain than a separate bike path. There was discussion of other similar bike paths in City of Huron & Village of Wakeman. Lowering the speed limit would be safer.

EDISON PARK: Mr. Frederick had an estimate from Chad Coon for materials to replace the fallen gutter on the Berlin Street shelter house at Edison Park. There was a cost difference in materials between white (\$265.00) and red/ maroon (\$425). A labor estimate was not given but Mr. Coon stated it would only take a couple of guys a couple hours for each side of the shelter. Mr. Shover stated the fascia should be repaired at the time the new gutter is installed. The Trustees all agreed the red color would be preferred. Mr. Nickoli moved and Mr. Shover seconded the motion to replace both sides of the Berlin Street Shelter house at Edison Park with the red/maroon gutters. The motion carried unanimously.

FIRE

PERSONNEL: Chief Rospert reported that Matt Hudson has been promoted to Engineer.

Fire Fighter Nick Grine has been outfitted with gear using spare equipment on hand.

The Officers interviewed Scot Slaughterback for a position on the Department. Mr. Slaughterback lives within the required 5 mile radius of Milan Township Fire Station #1. Mr. Slaughterback currently holds his Fire Fighter I certificate and will be taking Fire Fighter II training.

Mr. Frederick moved and Mr. Nickoli seconded the motion to accept the resignation of Brian Haynes. The motion carried unanimously.

COUNSELING: The MTVFD gave mutual aid to Norwalk FD during structure fire at which three fatalities occurred. There were six MTVFD members on scene. There was a stress debriefing at which Jamie Starcher offered counseling. Mr. Frederick noted that at the Ohio Township Association's Winter Conference, one of the fire chiefs spoke about the EAP program which offers mental health support from outside the department. Chief Rospert said he was aware of the program and that Jamie Starcher is part of the program. Mr. Tyson Metz offered that he thinks it works best for Milan to just have conversations amongst the MTVFD firefighters. If there is observed that an individual is struggling with emotional issues beyond the help of his fellow fire fighters, then moving to outside help might be in order.

EQUIPMENT: Annual tests by Fire Safety Services for masks and SCBA cylinders are complete.

The MTVFD received donations from Tenneco for \$500 and from Larry Schell for \$100.

There were 11 runs in January.

TRAINING: Chief Rospert reported that many of the firefighters have already completed 13 of the required 18 annual training hours.

Mr. Frederick reported that while at the OTA Winter Conference he attended a seminar on "Running a Fire Department on a Shoestring Budget". He learned that there is an OTARMA grant for \$1000 for review of procedure and policy manual, a BWC grant for \$15,000 per year, a State Fire Marshal of \$3000-\$5000K per year for reimbursement of training expenses, and a grant for small equipment purchases. Mr. Rospert was aware of these and noted that applications for these grants have been made.

ZONING:

ZBA HEARINGS: A hearing will be held on February 20th for CertainTeed setback variances.

Application paperwork has been taken out by John Rufo (Moonlight Farms, LLC) for a variance for a new home in front of existing barns on Route 113 W, but has a drainage issue that may be a hardship.

Application paperwork has been taken out Doug Arter for property on River Road (formerly Bob Jones' place) for a variance on the location of new home construction in relationship to existing barn. Mr. Arter is also applying for a conditional use of the property to live in a large camper during construction.

ZONING COMMISSION: The Zoning Commission met on January 22 to continue work on deleting building code regulations from the Zoning Resolution. Mr. Muthig explained that this includes much research and editing for each section of the Resolution. This has been a more complicated process than originally thought. The Board may only need one more meeting before a holding public hearing.

WINTER CONFERENCE: Mrs. Arthur reported on a couple of the seminars that she attended at the OTA Winter Conference. The one on Manufactured Homes was very pertinent to what the Zoning Commission is doing right now. Some of the questions as to who is qualified to inspect these homes, where they can be located and minimum size requirements, and so forth were answered. New regulations have just taken effect in January 2018 under the Dept. of Commerce. The Erie County Health Department is one of the 62 licensed inspectors in the state.

The other seminar which Mrs. Arthur attended was on guns and shooting within a Township. This appears to be a very hot topic throughout the State. It is lawful for anyone to shoot within a Township on their own property as long as all the bullets remain on the property. Mrs. Arthur learned that the shot may not cross a public thoroughfare. The only way townships may regulate gunfire is by passing a noise ordinance but it would include all forms of noise nuisances and may be more trouble than it's worth.

VIOLATIONS: Mrs. Arthur reported that she is working on the Ted Terry property for violations again. The property has been turned over to the bank (Fanny Mae). Mrs. Arthur stated that she had to do quite a bit of investigating to determine the responsible party. As it stands, Mr. Terry has refused to leave the house and he is now being evicted. Contact has been made with local realtor Charlene Kriss of Routh Realty, who is also working to resolve the situation. Mrs. Arthur is waiting to hear back from Balentina Kemp, the bank official in charge of this case.

OLD BUSINESS

WINTER CONFERENCE: Mr. Frederick stated that he attending many good seminars at the OTA Winter Conference that were pertinent to Milan Township. Mr. Nickoli also agreed that the Conference was very beneficial; particularly for new Trustees and that he appreciated the handouts. All the Trustees felt it was well worth attending.

TOWNSHIP HALL ELEVATOR: Mr. Frederick noted that he will be donating drawings for the new elevator and that it plans should be ready shortly to begin the bid process. The Village of Milan electric department is helping to get three-phase power to the building for the elevator. A new electric panel will be needed. There was a brief discussion of the current breaker box being in need of updating also.

NEW BUSINESS

MILAN ROTARY CLUB TREE PROJECT: The Rotary has contacted the Trustees asking for ideas for public areas where trees might be planted as part of their service project. Mr. Frederick remarked that a row of trees between the skate park and the baseball diamond at Edison Park would be beneficial.

HEALTH INSURANCE: Public Employees Benefits Administration (PEBA) is requiring that employees complete an online form which will help determine health care options. Some of the employees had some difficulty completing the forms, but this will be worked out with a little assistance.

NEXUS: Nexus will start construction in the spring. There is a public meeting on March 6th at 7 pm in Avon at which construction and safety issues will be covered. Several trustees are planning to attend.

FINANCIAL

TRASH HAULING: Due to gradual monthly increases to the removal bills over the past year, F.O. Rospert contacted Republic explaining that he is looking at other trash removal companies. Republic is currently charging \$300 per month to pick up an 8 cubic yard container every two weeks. In response, Republic offered to reduce the monthly cost to \$150 on the bi-weekly pickup of the 8 cubic yard container if the Township would agree to a 36 months contract. The cost would be locked in for that period. Mr. Shover moved and Mr. Nickoli seconded the motion to enter into a 36 month contract with Republic for trash pickup of the 8 cubic yard dumpster. The motion carried unanimously.

Mr. Rospert noted that he would present a 2017 financial review at the next regular meeting.

WORK SESSION: Mr. Bill Muthig, Chairman of the Planning Commission, noted that when the Commission makes its final recommendations to the Trustees, it may require some lengthy explanation of the proposed changes and recommended that a Monday work session might be appropriate.

LEAVE: Mrs. Arthur noted that she will be leaving the State on February 27th and returning on March 7th to assist a family member.

ECTA: Erie County Township Association will meet at Berlin Township on February 8, 2018.

As there was no further business brought before the Board, the meeting was adjourned.

Mr. Daniel Frederick, Chairman

Mr. Zachary Rospert, Fiscal Officer