

## **BOARD OF TRUSTEES**

Daniel Frederick  
Gerald Nickoli  
Mike Shover

## **FISCAL OFFICER**

Zachary Rospert



## **MILAN TOWNSHIP**

[www.milantwp.org](http://www.milantwp.org)

## **MILAN TOWNSHIP**

1518 State Route 113 E  
Milan, Ohio 44846  
419-499-2354

## **ZONING INSPECTOR**

Colleen Arthur

The Milan Township Board of Trustees met for the second regular meeting of the month on Wednesday, February 20, 2019 at 7:00 p.m. Mr. Frederick called the meeting to order at 7:00 p.m. as all rose to recite the Pledge of Allegiance. Mr. Rospert called the roll as follows: Mr. Frederick, present; Mr. Nickoli, present, Mr. Shover, present. Others in attendance included, Fiscal Officer Zachary Rospert, Fire Chief Brian Rospert, Maintenance Supervisor Dave Fox, Crewman Matt Hudson, Don Kreidler, & Z.C. Chairman Bill Muthig.

MINUTES: Mr. Shover & Mr. Nickoli offered modifications to the draft minutes presented. Mr. Shover moved to approve the February 6, 2019, minutes as amended. Mr. Nickoli seconded the motion. The motion passed unanimously.

EXPENSES: Mr. Nickoli moved to approve payment of expenses as presented by the Fiscal Officer. Mr. Shover seconded the motion. The motion passed unanimously. Approved Vouchers 34-38 & Warrants 18804-18824 in the amount of \$24,116.38.

### **MAINTENANCE**

Maintenance Supervisor Dave Fox noted a lot salt has been used in the previous week, as ice storms typically require more salt than snow storms. He estimated that we have somewhere between 100-150 tons remaining, so we will likely need to order some salt under the 2019 contract. Mr. Nickoli asked if we have tried using grits with the salt to help the salt go farther, with Mr. Fox indicating they have in the past, but the grits would clump up when spreading, and the stones were difficult to clean up in the developments in the spring.

Mr. Fox noted the road maintenance requests are due to the Erie County Engineer by March 15, and suggested the trustees hold a work session where the trustees can drive the township roads with him to review everything. Mr. Fox noted River Road is in bad shape, and will likely need a new layer this year.

Mr. Frederick asked what was needed to get the crack seal machine running. Mr. Fox indicated we have the propane tanks in the barn, and would need to buy the material. Since our machine is not capable of adding a wand for application, Mr. Nickoli indicated he talked with a vendor at the Winter Conference who rents the machine. Mr. Fox and Mr. Hudson will look into various options.

Mr. Nickoli suggested that Mr. Fox come to the trustee meeting with a 2-week "to-do" list of projects that both Mr. Fox and Mr. Hudson can work on. Mr. Nickoli noted activities can change, especially with weather, but he found from personal experience this was very productive in helping to accomplish goals and stay on task.

### **FIRE**

Chief Rospert noted the pricing for the five (5) sets of turnout gear came in higher than the \$1,800/set that was originally approved at the February 6, 2019 Meeting. Gear made by FireDex is \$2,068/set and gear made by Globe Gear is \$1,965/set. Mr. Nickoli moved and Mr. Shover seconded a motion to allow the Chief to purchase the gear that best suits the department needs, at a cost not to exceed \$2,068/set. The motion passed unanimously.

Chief Rospert noted eight (8) firefighters signed up for the First Responders course, as approved at the February 6 meeting. Chief Rospert noted that the SAFRS Grant is an option to pay the \$265/person fees, but grant awards are not known for one-year, and suggested using the SAFRS grant for other opportunities.

Physicals and Drug Tests for new firefighters Noah Palmer and Tyler Petersen came back clear. Both were fitted into gear, and are ready to go.

Mr. Nickoli thanked Engineer Matt Hudson & Firefighter Scott Slauterbeck for their professional appearance and demeanor when assisting Chamber of Commerce attendees down the stairs after the elevator was taken out of service for the evening.

Mr. Nickoli thanked the fire department for the quick response and efficiency in fighting the chimney fire at his residence. Mr. Nickoli presented the department with a case of popcorn as a token of his appreciation.

### ZONING

Mrs. Arthur was not in attendance, but noted that Mr. Muhek is postponing the process of building a new home in Franklin Flats. An updated is expected this summer or fall.

The Zoning Commission is holding a public hearing on February 25 to consider the CertainTeed and Schlessman Seed zoning classification change from I-1 to I-2. The Trustees set their public hearing for this on March 6, 2019 at 6:30 p.m..

Mr. Nickoli noted he stopped by the property on Wikel Road, and noted a lot of the cars have been removed.

Mr. Shover noted the house at Dave's Park Avery was torn down, and wondered if any zoning has been approved. It was noted that we are waiting on additional information from the property owner, particularly with the storm water drainage, so no construction is scheduled to begin at this time.

### OLD BUSINESS

JoAnne Duncan, of Seminary Road, would like her three (3) Italian Cypress trees replaced, from the damage done when relocating the Warwick Drive storm water pipe.

Mr. Frederick noted a Knox Box would be good to add outside the elevator mechanical room, with keys to it and to the town hall. Chief Rospert agreed this would be a good idea. Mr. Nickoli moved and Mr. Shover seconded the motion to allow Assistant Chief Tom Jesberger to purchase the Knox Box. Motion passed unanimously.

Mr. Frederick read an email from County Administrator Pete Daniel indicating that the County Commissioners do not have the authority to declare a "No Truck Zone" on Township roads. As such, we can only install yellow warning signs on Kelly Road. Mr. Frederick suggested working with the Railroad company to pay for solar powered lights, in an effort to reduce the number of trucks striking their bridge.

### NEW BUSINESS

Mr. Frederick is doing research on seating along the hill by the tennis courts at Edison Park, for which we anticipate applying for the Erie Metro Parks Grant. Mr. Nickoli indicated he would attend the mandatory grant guidelines meeting on March 22.

Debbie Nickoloff requested a waiver of the "No Alcohol" policy allowing beer and wine to be served at a fundraising event for Mr. Jeff Whittaker on March 23, 2019 at the town hall. Mr. Nickoli moved, and Mr. Shover seconded the motion to allow alcohol at the event on March 23, 2019. The motion passed unanimously.

Mr. Frederick noted he had no problems with the waiver for this event, but posed the question of how similar request should be handled with graduation parties. Since the hall now has the elevator and air conditioning

upstairs, the requests will likely increase, and noted graduation parties include more underage kids. It was suggested to add a line on the agreement, putting someone in charge of monitoring. A work session will be scheduled to discuss further.

Mr. Shover noted the streams of water at the top of the hill on State Route 113 near Riley Road are reappearing, and wondered if ODOT had this in their plans to fix. Mr. Fox noted once the crown of the road flattens, these streams return. It was discussed this likely will not be addressed until the re-pavement scheduled for 2021.

#### FINANCIAL

Lake Front Publications (Leisure Living) sent information for advertising in upcoming magazines. We advertised the Chautauqua event with them the last time we hosted. Mr. Frederick suggested tabling this discussion, as Lake Erie Shores and Islands has a grant which we are planning on applying for to cover some of the additional costs associated with the 2019 Chautauqua event.

Mr. Rospert reviewed some of the recommendations made by OTARMA/KLA Risk Management, discovered on their site visit this year. A copy of the report will be provided to each of the trustees, and we will work on implementing their suggestions.

As there was no further business brought before the Board, Mr. Frederick declared the meeting adjourned at 8:00 p.m.

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Mr. Daniel Frederick, Chairman

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Mr. Zachary Rospert, Fiscal Officer