

BOARD OF TRUSTEES

Daniel Frederick
Gerald Nickoli
Mike Shover

FISCAL OFFICER

Zachary Rospert



MILAN TOWNSHIP

www.milantwp.org

MILAN TOWNSHIP

1518 State Route 113 E
Milan, Ohio 44846
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ZONING INSPECTOR

Colleen Arthur

The Milan Township Board of Trustees met on October 3, 2018, at 6:30 p.m. for a public hearing to consider the recommendation of the Milan Township Zoning Commission for corrections and clarification to Article 10.6, Schedule of Regulations and Article 10.7 Footnotes to the Schedule of Regulations.

Present at the hearing were Trustees Dan Frederick, Mike Shover, and Gerald Nickoli, F.O. Zachary Rospert, Zoning Inspector/Sec. Colleen Arthur and Zoning Commission Chairman William Muthig.

Mr. Frederick called the meeting to order at 6:34 p.m.

Mr. Muthig explained the reasons why these changes were needed in order to “clean-up” the Schedule of Regulations for ease of use due to all the previous zoning changes that were adopted.

Mr. Frederick clarified that these updates made no actual changes to the zoning resolution requirements. Mr. Muthig said that they did not and noted that some language was included from the text for simplicity.

Mr. Nickoli moved for the adoption of the following resolution:

RESOLUTION 2018-24 A RESOLUTION OF THE MILAN TOWNSHIP BOARD OF TRUSTEES TO ACCEPT THE RECOMMENDATION OF THE ZONING COMMISSION TO MAKE CORRECTIONS AND CLARIFICATIONS TO ARTICLE 10.6, SCHEDULE OF REGULATION IN THE MILAN TOWNSHIP ZONING RESOLUTION AND TO CHANGE THE TITLE OF ARTICLE 10.7 FROM FOOTNOTES TO THE SCHEDULE OF REGULATIONS TO SUPPLEMENTAL NOTES TO THE SCHEDULE OF REGULATIONS. THESE MODIFICATIONS WILL CHANGE NOTHING SUBSTANTIAL IN THE ZONING REGULATIONS.

Mr. Shover seconded the motion to approve the above resolution. Mr. Rospert called the roll. Mr. Nickoli-yes; Mr. Shover-yes; Mr. Frederick-yes.

Resolution 2018-24 approved October 3, 2018.

All deliberation pertaining to this Resolution by the Milan Township Board of Trustees and its sub-committees, if any, were conducted in meeting open to the public in accordance with all legal requirements including section 121.11 of the Ohio Revised Code.

The public hearing was adjourned 6: 43 P.M.

REGULAR SESSION

Mr. Frederick called to order the regular session of the meeting at 7:00 p.m. Present at the hearing were Trustees Dan Frederick, Mike Shover, and Gerald Nickoli, F.O. Zachary Rospert, Zoning Inspector/Sec. Colleen Arthur, William Muthig, Road Supervisor Dave Fox and Crewman Matt Hudson, Don Kriedler, Tyson Metz, Frank Lytle and Richard Pitsinger

ROLL: Mr. Rospert called the roll Messrs. Frederick, Shover and Nickoli were all present.

MINUTES: Mr. Shover moved and Mr. Nickoli seconded the approval of the Sept. 19, 2018 minutes. The motion passed unanimously.

Mr. Nickoli moved and Mr. Frederick seconded a motion to approve the minutes of the Sept. 24, 2018 work session. The motion carried. Mr. Shover abstained from the vote as he was not present at that meeting.

EXPENDITURES: Mr. Nickoli moved and Mr. Shover seconded a motion to approve electronic payments 179-191 and warrants 18474-18523 in the amount of \$91,599.97, as presented by F.O. Zachary Rospert. The motion passed unanimously.

MAINTENANCE

TIRES FOR NEW TRUCKS: Mr. Fox presented a quote from Todd Sebolt of Warehouse Tires for four new tires for \$795, installed. There was discussion of what to do with the tires that came with the truck. Mr. Nickoli suggested moving tires from the old truck to the new. Mr. Fox will see if that is possible and the Trustees will review at next meeting.

FIRE STATION NO. 2: Mr. Fox sent an email with a Tech Seal quote of \$2500 for one layer over the entire parking lot without striping. Mr. Frederick noted that the parking lot may need to be repaved in the distant future, but sealing it would be good for now and it should be done before winter to hold up for the next couple of years. Mr. Hudson said he has experience striping and could stripe it if he could use of the Village sprayer. Mr. Nickoli moved and Mr. Shover seconded a motion to hire Tech Seal for top coat of Fire Station No. 2 parking lot at a cost of \$2500 and to have Township employees paint the striping at a later date. The motion passed unanimously.

GASOLINE PROVIDER: Mr. Fox explained that Beck Supply was not able to timely deliver fuel about a month ago which left the Township without gas for a few days. Mr. Fox is suggesting using Coles Energy as the Township's fuel provider due to the close proximity of the company and prices offered.

Milan Township owns the fuel tanks; however, Beck owns the pumps. Beck has no record of the pumps and don't want to have them back. So, basically, the Township owns all our own equipment. All our tanks, pumps and containment areas are up to code.

A price guide from Representative Robert Slaughterbeck of Coles was reviewed. Coles can deliver any day and will do checks as they drive past. They referred to "rack price" and Mr. Hudson explained that the rack price is basically equal to wholesale prices. Coles says they will price at \$.18 above rack price.

This contract does not lock the Township into purchasing any other types of materials (diesel fluid or other oil products) from Coles; only fuel.

Mr. Nickoli moved and Mr. Shover seconded a motion to switch the Township's fuel provider to Coles Energy. The motion passed unanimously.

FIRE STATION NO. 2: Mr. Fox and Mr. Hudson began thinning out trees and shrubs at Fire Station Number 2. However, the Department has requested that the weeping cherry trees in the front of the building be left. Other shrubs will be removed at the start of next week.

FIRE

Tyson Metz filled in for Chief Rospert, who was unable to attend. Mr. Metz noted the department had 11 calls in the month of September, totaling 85 year-to-date.

CPR certification is done on a semi-annual basis, with the department training scheduled for this year. The American Heart Association is now charging \$17.50 per card issued. They did not charge this fee in the past. Mr. Metz noted the training was scheduled during their Monday night meeting in November. Mr. Nickoli made a motion to pay for expenses associated with the CPR certification. Mr. Shover seconded the motion. The motion passed unanimously.

Fire prevention week starts Sunday, October 7th, but Edison Elementary School principal Davey Hermes noted the 25th and 26th of October worked best for the school. Mr. Metz noted Berlin Township purchased the Fire Prevention Week supplies last year, so it is Milan Township's turn this year. Mr. Nickoli made a motion to approve up to \$600 work of supplies. Mr. Shover seconded the motion. The motion passed unanimously.

Mr. Metz informed the trustees that the department is holding a retirement party for Captain Tim Finton on October 27th at 2:00 p.m. at fire station #2. He invited all to attend to celebrate and thank Tim for his 30-years of dedicated service to the department.

ZONING

Mrs. Arthur noted that paperwork was received for Dave's Food Mart for setback variances. A zoning board of appeals meeting is scheduled for October 23, 2018 at 8:00 p.m. to hear this request.

Mrs. Arthur noted she had an online training session with IWorq Zoning Software. The software seems to be very user-friendly, and they are currently in the process of establishing the violation notice fields.

Met with Rich Brienik, and Rusty Wilke of The Collaborative & Dave Jenkins of EHOVE on Thursday, September 27th to discuss EHOVE's planned expansion. No hearings will be necessary for this phase of the expansion. They plan to start construction in 2019.

OLD BUSINESS

ELEVATOR PROJECT: Brick has been laid up to the sandstone line. The sandstone is coming from Amherst Quarry, and needs to be cut.

The Townhall upstairs HVAC project is out for bid. A pre-bid inspection meeting is scheduled for Friday, October 5th at noon. Bids will be due at noon on Friday, October 12. Mr. Nickoli noted he talked to Ken Fletcher, who will be supplying to one of our potential bidders.

Mr. Fox noted that Scott Bastein asked what the trustees planned to do with the water valve on the old boiler. Mr. Bastein noted the Presbyterian Church has the same boiler, but it does not have the water

valve installed. Mr. Nickoli made a motion to declare the old boiler water valve as surplus and ordering the same to be donated to the Milan Presbyterian Church, with Mr. Bastein agreeing to disconnect the system when he removes the valve. Mr. Frederick seconded the motion. The motion passed unanimously.

The Kelley Road overpass was hit again. It was suggested that a lighted sign be installed to show the bridge height. It was noted that this is the railroad's bridge, so it would be best for them to take action.

Mr. Metz noted the Village has electric ready to run into the Township Hall for the elevator. Weather permitting, the transformer will be up by Friday, October 5.

RILEY ROAD: Mr. Nickoli spoke to Mr. Houser about removing posts, to which he complied. However, Mr. Houser is trying to plant grass in this right-of-way area, and Mr. Nickoli suggested putting a sign indicating "No parking from here to the corner."

The school is still looking into the new route down Riley Road. While the Sheriff is okay with the new route, the school feels it might be more dangerous to pull out than to stop on the Rt. 113 hill. They noted there is no problem with the turn around, but tree branches would need to be trimmed. Mr. Frederick noted that Tim Lloyd of the Erie County Engineers office would like to meet out there with Rita to discuss the turnaround.

While the turnaround area is currently muddy, it was noted this is a result of garbage trucks using it as a turn-around. Drainage off the road seems to be fine toward the woods and downhill. With stone being installed, and proper traffic posts, this problem should be alleviated.

NEW BUSINESS

Mrs. Arthur provided the trustees with a copy of the existing Town Hall user agreement. The trustees agreed to take the agreement home to review. With the addition of the elevator, usage is expected to increase, so the agreement might need to be modified.

OTARMA sent a letter seeking anyone interested in running for their Board of Directors. No township representatives were interested in running this year.

Leisure Living sent an advertisement solicitation to place an ad for Chautauqua in the Holiday Edition. It was decided to wait until the Spring Editions to advertise.

The Shaw Mill Hill grant application were scored out by Erie County and submitted to the District. The County submitted our application under the SCIP portion, and we are also eligible for the "small government" allocation. Our project scored out at an 88, which, based on previous years scoring results, puts us in a favorable position to get funding. The District has 30 day to request additional information from us. Award letters should go out by the end of this year, or early next year, with a spring start date if our project is funded.

FINANCIAL

Due to Morgan Stanley getting out of the Small Government investment business, Z. Rospert suggested transferring our portfolio from Morgan Stanley to UBS Financial Services Inc. He noted our broker from Morgan Stanley is now an employee of UBS and will remain our contact person. Mr. Frederick made a motion to approve and sign the resolution to transfer our investment portfolio to UBS.

RESOLUTION 2018-25 APPROVE THE TRANSFER OF INVESTMENTS FROM MORGAN STANLEY TO UBS.

Mr. Shover seconded the motion, which passed unanimously via a roll-call vote.

BIKE PATH on SR 113: Since there is discussion of SR 113 being repaved in the next few years, Mr. Shover asked what kind of financing would be required from Milan Township to extend the berm. He inquired as to the first step we need to take in order to find out what financial commitment we might be looking at. Z. Rospert indicated that Carrie Whitaker of Erie Regional Planning will work with ODOT to try to get a general idea of costs to expand the existing pavement.

FUND TRANSFER: Mr. Rospert requested the following transfer of funds to provide for the elevator construction project. Mr. Rospert explained the grant monies are still forthcoming from BGSU, but that process is ongoing.

Mr. Nickoli made a motion to complete the following transfer:

FROM: \$10,000 from 1000-110-389-0000, Other Insurance and Bonding

\$12,000 from 1000-120-190-0000, Other –Salaries

\$25,000 from 1000-760-730-0000, Improvement of Sites

TO: \$47,000 to 1000-910-910-0000, Transfer-Out – this amount is then transferred to 4301-931-1001 for the Elevator Project.

Mr. Shover seconded the motion. The motion passed unanimously.

With no further business, Mr. Frederick declared the meeting adjourned at 8:07 p.m.

Mr. Daniel Frederick, Chairman

Mr. Zachary Rospert, Fiscal Officer